
FLAGSTAFF RANCH GOLF CLUB RESIDENTIAL DEVELOPMENT STANDARDS

DATED AS OF July 09, 2001

Amended Dates

July 26, 2005

May 1, 2010

September 24, 2012

These Residential Development Standards have been established by the Board of Directors of Flagstaff Ranch Property Owners Association of the Flagstaff Ranch Golf Club Residential Community, based on recommendations of the Design Review Committee, in accordance with the Declaration of Covenants, Conditions and Restrictions for Flagstaff Ranch Golf Club Residential Community. It is the responsibility of each interested party to obtain a copy of the most recently revised version of these Residential Development Standards.

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CERTIFICATE OF RESOLUTION
OF
BOARD OF DIRECTORS
OF
FLAGSTAFF RANCH PROPERTY OWNER'S ASSOCIATION

The Board of Directors of Flagstaff Ranch Property Owners Association, an Arizona non-profit corporation (the "Corporation"), acting pursuant to Section 12.2 of the Declaration of Master Covenants, Conditions and Restrictions for Flagstaff Ranch Golf Club Residential Community (the "CC&Rs"), and pursuant to the recommendation of the Design Review Committee, approves and adopts by the affirmative vote of a majority of the Board of Directors at the Special Meeting of the Board duly called for on July 26, 2005, these Residential Development Standards effective as of July 26, 2005 and amended May 1, 2010.

Flagstaff Ranch Design Review
Committee
May 1, 2010

PROPERTY OWNERS ASSOCIATION LETTER

The design goals for Flagstaff Ranch Golf Club became evident early in the planning process. These goals were prompted by the unparalleled splendor of the property and involve the design philosophy that the building environment of Flagstaff Ranch Golf Club should be sensitively designed to integrate with the natural beauty of the property. In other words, the architecture of the homes must reflect the unique spirit and character of the Rocky Mountain lodge-style homes in a mountain environment.

Design review processes are seldom perfect. Regardless of the effort we have put into preparing our design guidelines, known as the Flagstaff Ranch Golf Club Residential Development Standards, they are not presumed to be perfect. Indeed, a fundamental dilemma with design guidelines is that they must apply equally to every owner and every lot, yet every owner will have their own design objectives and every home will have its own unique characteristics. Another problem is that guidelines often fail to anticipate unique situations that arise during the design of a home, and then fail to allow flexibility in the review process necessary to address these situations.

There is also concern for continuity and future value for our owners. Building in Flagstaff Ranch Golf Club requires a level of uncommon understanding of the unique architectural design concepts and construction methods required for building Rocky Mountain lodge-style homes in a mountain environment. The Design Review Committee encourages diverse architectural expression and strongly encourages the use of registered architects to accomplish this. The Flagstaff Ranch Golf Club development team will supervise the construction of all homes.

We have made every effort to incorporate as much latitude as possible into these guidelines by allowing the Design Review Committee absolute discretion in reviewing designs for new homes. Indeed, balancing flexibility with a strict adherence to our design goals was perhaps the greatest challenge we faced in writing these guidelines. Allowing the Committee complete control in implementing one set of guidelines for unique home sites may result in a review process that is not necessarily fair or objective. For example, the design solution appropriate for one site may not apply to another. Guidelines simply cannot anticipate every situation, so these decisions will be up to the discretion of the Design Review Committee. In order to understand the Committee's decisions fully, it will be important to understand the subtleties of the design process and the design philosophy at Flagstaff Ranch Golf Club fully.

The Design Review Committee has broad authority to approve or deny projects based on their interpretation of these guidelines. While there will be a risk that the process may be perceived as arbitrary, the Committee also has the authority to approve deviations to guidelines created by unique site characteristics and innovative design solutions. Ultimately, the effectiveness of the design review process will be determined not by the guidelines themselves, but by how the Committee implements the guidelines. That is why it is important for owners to meet with the DRC Architect and the Committee early in the design process.

We are confident that Flagstaff Ranch Golf Club owners will have no difficulty complying with these guidelines. It is our hope that these guidelines and the Design Review Committee will prove to be valuable resources during the design process of your home. We look forward to working together with you, your design team and the Design Review Committee on the development of your new home.

Sincerely,

Flagstaff Ranch Property Owners Association
Board

May 1, 2010

1.0 THE FLAGSTAFF RANCH GOLF CLUB PHILOSOPHY

- a. Flagstaff Ranch Golf Club is a gated community that has a Community Center, Clubhouse, lakes and a top-of-the-line private golf course. Flagstaff Ranch Golf Club offers an idyllic alpine environment with rich contrasts in topography and an abundance of wildlife and vegetation, all located in a mature Ponderosa Pine and Gambel Oak forest. The vision for Flagstaff Ranch Golf Club is to create an upscale, rural lifestyle community that will complement the natural beauty of the Arizona high country. The ultimate goal is to create and maintain Flagstaff Ranch Golf Club as the finest community of its time.
- b. The purpose of these Residential Development Standards is to provide an architectural framework for residential design and to create a cohesive development. These guidelines prohibit certain practices while providing individual owners the opportunity to explore personal expression. These Development Standards provide guidelines for architectural and landscape design, outline the process for design review and approval for all projects and describe the construction regulations. These Development Standards have been adopted by the Design Review Committee (hereinafter the "DRC") pursuant to the Declaration of Covenants, Conditions and Restrictions of Flagstaff Ranch Golf Club, as the same may be amended from time to time. These Development Standards shall apply to all lots located within Flagstaff Ranch Golf Club.
- c. Extensive environmental studies were conducted at Flagstaff Ranch Golf Club. These studies provide a wide-ranging body of knowledge concerning environmental factors unique to the community, including topography, geology, hydrology, botany, climate, archaeology, ethno-botany, ethno-history and biology. The Flagstaff Ranch Golf Club philosophy has evolved because of these studies. This philosophy includes the blending of people, structures and the existing forest into a harmonious and aesthetically pleasing residential community with primary emphasis on the sustainability of the natural environment.
- d. The purpose of these Residential Development Standards is to provide an overall framework for development, to create a cohesive visual experience within Flagstaff Ranch Golf Club and to create a harmonious architectural approach that is compatible with the forest. Dedicated respect for the natural environment, as well as continuity in the built environment, forms the basis of all planning at Flagstaff Ranch Golf Club. Architecture and landscape must work within the context of Flagstaff Ranch Golf Club's natural palette, as further described herein. No single residence or improvement should stand apart in its design to detract from the overall appearance of Flagstaff Ranch Golf Club.
- e. Property owners may regard the Residential Development Standards as a safeguard that will preserve and enhance the special environment of Flagstaff Ranch Golf Club over time.
- f. The design of each residence or other improvement shall be tailored to the unique features of each individual lot. The underlying theme of Flagstaff Ranch Golf Club is the preservation of

the native forest for the enjoyment of all residents and, to that end, the concept of a maximum allowable building area called the “Building Envelope” is the area that exists within that lot’s building setbacks. The Construction Envelope is that portion of each lot to which all development activity is restricted.

- g. A design review process has been established to assist each owner in the design of his/her residence and to provide each owner the opportunity to draw upon the expertise and knowledge that has been acquired during the planning and development of Flagstaff Ranch Golf Club. The DRC has been charged with the responsibility of ensuring that these principles are strictly adhered to throughout all phases of design and construction.
- h. The design review process applies to new construction and exterior remodeling of existing residences. It encompasses five stages:
 - 1. A Pre-Design Conference between each owner, the owner’s architect/designer and the architectural consultant for the DRC, held for reviewing the owner’s design ideas and the unique characteristics of the home site.
 - 2. A Preliminary Design Submittal that will be reviewed by the DRC and its architectural consultant to ensure that the owner’s conceptual plans conform to the Residential Development Standards.
 - 3. A Final Design Submittal that will be reviewed by the DRC and its architectural consultant to ensure that the owner’s final construction plans substantially conform to the Preliminary Design Submittal that was approved by the DRC.
 - 4. A Pre-Construction Conference between each owner, the owner’s contractor and a representative of the DRC held for reviewing the Construction Regulations, as further described in Section 5.10, in order to ensure compliance with these Regulations during the construction process.
 - 5. A Final Inspection of the improvements by a representative of the DRC to determine whether actual construction has been completed in strict compliance with the approved final design plans. Upon successful review and approval of the site improvement, the remaining balance of the Construction Deposit will be returned as outlined in Section 5.14.
- i. This design review process was developed to provide adequate checkpoints throughout the design and development phases so time and money are not wasted on plans and designs that do not adhere to the Residential Development Standards or to the overall principles of Flagstaff Ranch Golf Club, or which may be inappropriate or of improper configuration for their specific lot. Therefore, it is mandatory that owners follow the steps of the design review process in their entirety and in correct sequence. This process is proven and streamlined and will not result in time delays, provided each owner perform in the spirit of the Residential Development Standards. A checklist has been created for lot owners to follow (see Appendix D).

- j. The Flagstaff Ranch Golf Club strongly recommends that each owner retain competent professional architectural and landscape design services to ensure a thorough analysis and understanding of a particular lot and of the owner's unique needs and living patterns. Such professionals will assist the owner in communicating to the DRC the concept and design of a proposed new residence, improvement or exterior remodel of existing residences. If an owner elects to do his own design and the result is not approved by the DRC, then the DRC has the right to require the owner thereafter to utilize professional architectural design services.
- k. The owner has the ultimate responsibility for assuring compliance with these Residential Development Standards. The owner may assign management of pre-construction and construction affairs to a representative, in a written instrument (see Appendix M), copies of which will be provided to the DRC. Although the owner may assign management, the owner remains ultimately responsible for all processes and outcomes. Each owner bears the responsibility for the proposed structure's adherence to both Flagstaff Ranch Golf Club's Residential Development Standards and to Coconino County's zoning and building codes.
- l. The DRC specifically reserves the right to make subjective, as well as objective, determinations as to whether a particular site or submission meets the objectives of the Residential Development Standards.
- m. The Flagstaff Ranch Golf Club design review process is independent of the Coconino County plan review process and is intended solely to enforce these Residential Development Standards. This process is not intended to run concurrently with the process of obtaining a building permit from Coconino County. Further, Coconino County staff will not accept plans for review until they receive stamped and written confirmation of Final Design Plan approval by the DRC. The DRC will also notify the owner in writing of this approval within fourteen (14) calendar days.
- n. These Residential Development Standards shall apply to all lots located within Flagstaff Ranch Golf Club, except where otherwise noted and where special guidelines may apply. Requests for variances to these Residential Development Standards must be submitted in writing to the DRC for approval.

2.0 ARCHITECTURAL DESIGN STANDARDS

These Residential Development Standards contain goals regarding architectural style that are intended to maintain the overall character and quality of the community. The DRC will carefully review each design to ensure that all homes meet these general goals, and retains the right to reject, at its sole discretion, any proposed design that may be inconsistent with these principles. All residences and ancillary structures which are constructed must be considered "Four-Sided Architecture." Equal attention must be given to all elevations in terms of composition, detailing, materials and colors.

2.1 ARCHITECTURAL STYLE

- a. In order to create a visually harmonious community that complements the natural environment, the Developer has established the following general goals for Flagstaff Ranch Golf Club.
- b. All homes, improvements, landscaping and architectural design shall emphasize:
 - Traditional themes
 - Informal styles
 - Natural materials and colors
 - Rural-mountain motifs
- c. Traditional architectural themes are encouraged. Styles that reflect the informal, rural-mountain setting of Flagstaff Ranch Golf Club are welcome. Natural materials and colors that blend with the surrounding forest are required. In order to maintain the overall character and quality of the community, the DRC will carefully review each design to ensure that all homes meet these general goals, and retains the right to reject, at its sole discretion, a proposed design that may be inconsistent with these principles. Steeper-than-average roof pitches are encouraged when appropriate to the architectural style.
- d. Examples of architectural styles that are consistent with the general goals:
 - Craftsman and Bungalow styles
 - Traditional Informal European Cottages and Country Homes
 - Traditional Informal American Cottages and Country Homes
 - Mountain Lodges and Log Homes



- e. Examples of architectural styles that are inconsistent with the general goals include:

Greek Revival	Georgian
Gothic Revival	Cape Cod
Spanish Revival	Victorian Gothic
Italian/Romanesque/Renaissance	Classic Victorian
French Revival	Santa Fe
Colonial	Mediterranean
Neoclassical	Contemporary/Modern
Tudor	Exaggerated "Chalet" styles
Federal	

2.2 SIZE AND MASSING

- a. The recommended minimum size for residences is 1,500 square feet of living area, excluding garages, patios and decks. The DRC may approve exceptions on a case-by-case basis, in special circumstances or where unique design solutions may be required. Lot owners are reminded that all improvements must be built inside the Building Envelope and must comply with the conditions of Section 3.2.
- b. A basement level may be constructed where conditions allow. The square footage of a basement level is considered part of the livable square footage when the basement has any exterior windows or doors, or when less than 75% of the basement volume is below finished grade (whether the basement is finished or not).
- c. The square footage of a basement level is not considered part of the livable square footage when the basement area has no exterior windows or doors, and at least 75% of the basement volume is below finished grade (whether the basement is finished or not).
- d. Massing is the arrangement of three-dimensional building solids that form the exterior of the form. Solid blank facades, including roofs and walls, must be avoided. A distinct mass will include a change in the roof and wall planes, with a minimum offset of two feet (2'). This change of mass should occur on each face of the building.
- e. For residences less than 3,500 square feet, at least two distinct masses must be visible from each building elevation. For those residences 3,500 square feet or greater, at least three distinct masses must be visible from each building elevation. In all cases, no singular building mass may exceed an average height of 20 feet or a length of 40 feet without an offset or major roofline change. The DRC reserves the right to withhold approval for any proposed structure that appears over-simplified or too "boxy". Excessive or disproportionate blank areas will not be allowed, such as unarticulated wall spaces over garage doors.
- f. To create a pleasing relationship with the surroundings, multiple roof forms and planes are required. Irregular combinations of height, massing and ridge directions are encouraged. No single roof plane may exceed 2,000 square feet. All two-story houses must include some

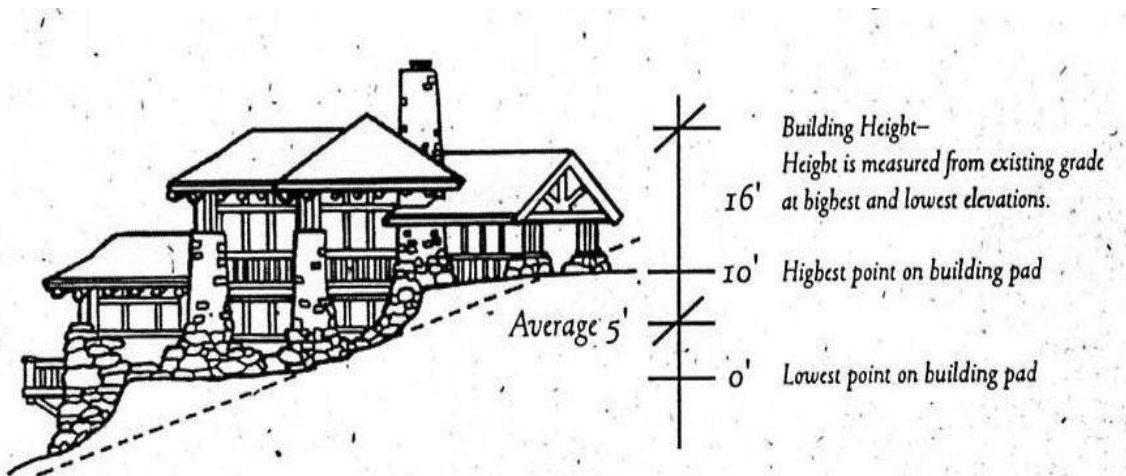
main-level roof elements, such as single-level areas or porches. Excessive roof height, especially at entry porches, is discouraged and may be rejected.

2.3 PREFABRICATED BUILDINGS

- a. Buildings that are constructed offsite and that require transportation to a lot, in whole or in part, are not permitted. This includes mobile homes, stock modular buildings or any other structure requiring transportation and setup in a partially completed state. Structures that are assembled offsite and completely disassembled for transportation, including log cabins or custom designed modular buildings, may be permitted if approved by the DRC.
- b. The merits of any such structures shall be determined by the DRC, in its sole discretion.

2.4 HEIGHT OF STRUCTURES

- a. All residences at Flagstaff Ranch Golf Club will have pitched roofs with a minimum pitch of four feet in twelve and a maximum pitch of twelve feet in twelve. Ridgelines shall be in compliance with the guidelines of Coconino County and may not exceed a height of 35 feet above natural grade.



- b. The DRC discourages, and has the right to prohibit, the construction of any residence or other structure that would appear excessive in height when viewed from anywhere in Flagstaff Ranch Golf Club. The overall appearance of the Community is the overriding concern. Allowable heights are limited by these guidelines and County Building Codes.
- c. When roof pitches exceed six (6) feet in twelve (12) feet, no portion of a structure (except for chimney elements) may exceed a height of thirty-five (35) feet measured from natural grade directly below that portion.
- d. When roof pitches are six (6) feet in twelve (12) feet or less, no portion of a structure (except for chimney elements) may exceed a height of thirty-two (32) feet measured from natural grade directly below that portion. On a case-by-case basis, the DRC may grant a variance to a design with greater heights based on steep or unusual lot conditions.

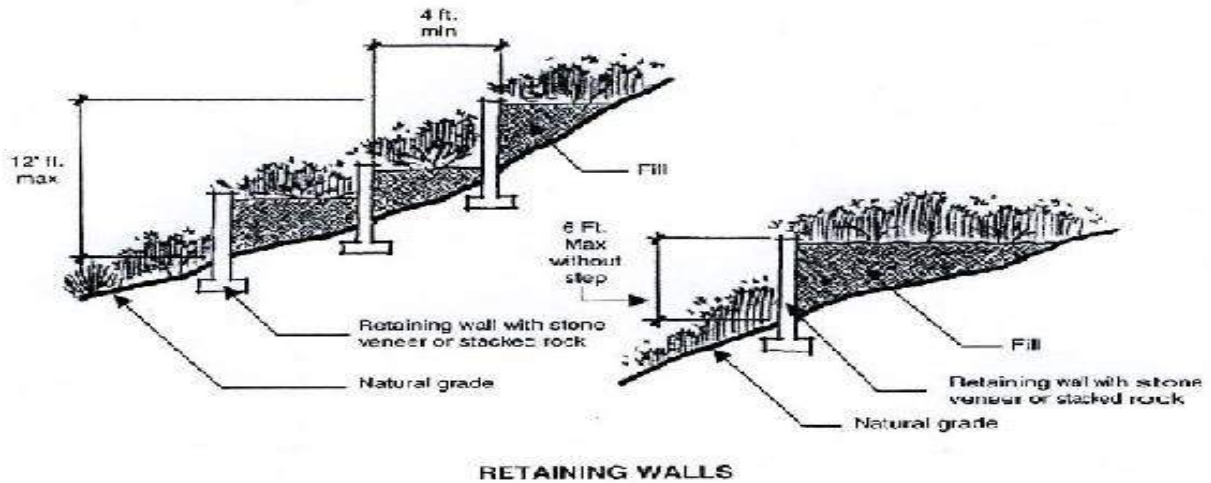
- e. Floor, deck and patio levels shall not exceed certain heights according to the following:
 - 1. Where natural grade slopes less than 1 foot in 12 feet, ground floor levels, patios and decks, at any given point, shall not be greater than 48" above finished grade and not more than 72" above natural grade.
 - 2. Where natural grade slopes 1 foot in 12 feet or more, ground floor levels, patios and decks, at any given point, shall not be greater than 60" above finished grade and not more than 84" above natural grade.
- f. Residences on sloped lots may require stepped-down floor plans. On certain steep lots, this may be difficult to achieve, so the DRC will review this stipulation on a case-by-case basis. Consideration will be given to the exterior detailing of the structure, which may be used to minimize the appearance of a higher floor system. Severe terracing of the land to accommodate "flat" floor plans is prohibited.

2.5 FOUNDATIONS

- a. All visible surfaces of foundation walls and piers must be constructed with textured masonry units, faced with stone or receive a stucco/mortar-wash finish and be painted to blend unobtrusively with adjacent materials. Foundation walls that occur under a deck are not exempt from the finishing requirements stated above.
- b. Unfaced foundation walls (with colored stucco as described above) must step down with the grade change so that the exposed surface does not exceed a vertical height of 16" above finished grade. Where conditions make this requirement difficult, the DRC may approve limited areas with exposed surfaces up to 30" high, if landscape-screening material will be installed to conceal the taller foundation walls. When this provision is exercised, specific descriptions of the landscape material must be included with the final submittal for the house design.
- c. Taller unfaced foundation walls may also be concealed by covering the upper portion with siding material that matches or complements the wall above.
- d. Where the bottom side of an elevated deck is visible from other properties, in particular at second level decks and porches, the DRC may require that visible framing members be enclosed by finished materials that coordinate with the architecture.
- e. Outdoor stairways must include solid risers with no open treads. Skirting or screen walls to conceal the space beneath a stairway may be required when, in the sole opinion of the DRC, the cavity beneath the stairs may be unsafe, difficult to maintain, or unsightly when viewed from adjacent properties. Enclosure of exposed stringers and other measures may also be required by the DRC. Any outdoor stairway must coordinate fully with the surrounding architecture in proportions and detailing. Cluttered framing members will not be allowed. Under-deck storage is prohibited. Please refer to Appendix S for current fire mitigation information.

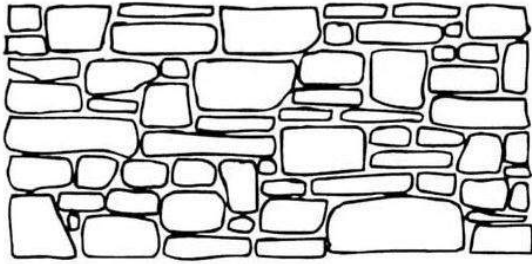
2.6 RETAINING WALLS

Retaining walls not directly supporting a building structure shall not exceed four (4) feet in height, measured from finished grade. Where lot conditions require, the DRC may approve higher retaining walls, with conditions requiring terracing, additional landscaping or other measures to minimize the apparent wall height.

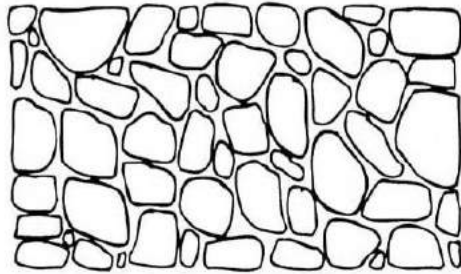


2.7 EXTERIOR MATERIALS

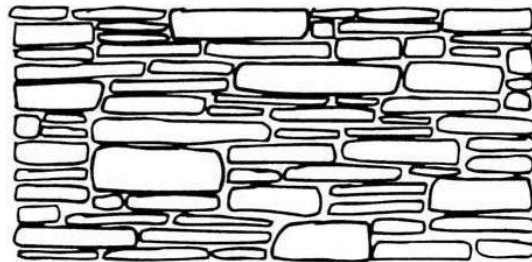
- a. Please refer to Appendix S for exterior material guidelines.
- b. In order to maintain the architectural integrity and consistent visual experience of Flagstaff Ranch Golf Club, all exterior building materials must be approved by the DRC before commencement of new construction or any alteration. The aesthetic merits of any combination of exterior materials are subject to review and approval by the DRC.
- c. Finished building materials must be applied to all exterior surfaces of buildings and structures. Each material will be selected in an appropriate manner, with colors and textures compatible with the natural surroundings. Extra components, taken as a whole, shall be one-hour fire-rated from the foundation to the underside of the roof. Please refer to Appendix S for current fire mitigation information.
- d. All exterior surfaces, including gutters, chimneys, flues and all exposed hardware, are to be finished or painted. Unfinished metallic exterior surfaces are not permitted.
- e. Permitted exterior finish materials include:
 1. Wood siding including shingles, beveled or tongue-in-groove board siding, board-on-board and board-and-batt. These materials must be installed in compliance with current fire protection requirements. Please refer to Appendix S for current fire mitigation information.
 2. Natural stone including "malpais" (Flagstaff's local basalt), textured sandstone or fieldstone. Natural stone with a shiny finish, like schist, or an excessively flat surface is not acceptable when installed vertically. Acceptable patterns are shown below:



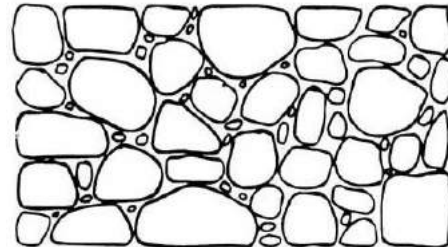
Uncoursed Roughly Square
Generally Sandstone



Uncoursed Web Wall or Mosaic
Generally Malapais or Sandstone



Uncoursed Ledgerrock
Generally Flagstone or Ledgerrock



Uncoursed Fieldstone

3. Synthetic materials, including cement-based siding, need to comply with current fire protection requirements (see Appendix S). They should be installed in a manner that is virtually indistinguishable from natural materials.
- f. Use of simulated or cultured stone is prohibited.
- g. Stone veneer elements must be integral to the architecture. Stone should wrap the entire mass whenever possible. Stone wainscots shall wrap entire mass or terminate at inside corners. Stone used at columns and porches shall wrap these elements in their entirety. Stone columns at garage corners shall return a dimension equal to or greater than the width of the material on the garage front elevation. Stone veneer returns at areas around the front doors or windows should return back to logical termination points related to rooflines or building massing when they are available. Otherwise returns shall be three (3) feet minimum.
- h. The use of stucco should be limited to use as accent material, and it should be a smooth or sand-float finish only. However, the DRC, in its sole discretion, may consider a more expansive use of these materials on a case-by-case basis.

- i. Grout thicknesses should be barely visible for ledgerrock applications, smoothed over (“overgrout”) for cut stone applications and flush for all other applications. Large mortar joints or “weeping mortar” are not permitted.
- j. The use of metal, fiberglass siding, plywood siding or composition asbestos siding is prohibited.
- k. Physical samples of all proposed exterior materials must be submitted to the DRC for approval as part of a fully specified color board at the time of final design review. All approved color boards will remain in the possession of the DRC until construction and the final inspection are completed.
- l. The aesthetic merits of any combination of exterior materials are subject to review and approval by the DRC in order to maintain the architectural integrity and consistent visual experience of Flagstaff Ranch Golf Club.

2.8 ROOFS

- a. The roofline of each house must create its own pleasing relationship to the street, other common areas and adjacent structures when viewed from all directions. The overall profile and articulation of the roof should be sufficiently irregular to break up anything that would otherwise appear too boxy or discordant with the landscape or neighboring structures. Ridgelines may not extend more than 40 feet in any direction without either a vertical or a horizontal change in direction. Expansive roof structures shall be articulated by way of gable or shed dormers. Scissor trusses will not be permitted on the exterior elevations.
- b. Roof overhangs shall be constructed to meet required minimum lengths according to the following formula. Note that lower pitches require longer overhangs.

Roof Pitch	Minimum Overhang Length
4:12 to 5:12	3'
Over 5:12 to 7:12	2'
Over 7:12	1'6"

- c. Wider eaves are encouraged. Shorter eaves must be true to architectural style. The DRC must approve smaller overhangs. Asymmetrical roofs are preferable to those that are obviously symmetrical. Covered terraces or porches must be fully integrated into the design of the house.
- d. The roofs of all two-story homes should include single-story elements. For both one and two-story residences, the roof profile should be varied, including individual masses of sufficient size, in plan and elevation to convey the desired result. The higher masses should generally occur towards the center, with the lower profiles occurring toward the outer portions of the house.

- e. The DRC has determined, for the sake of contrast and variety, that the use of slate, flat concrete tiles, non-reflective raised-seam metal roofs or heavyweight three-dimensional thick-butt asphalt shingles (with a weight of 325 pounds per square or more) may be permitted. Most pre-finished metal roofs will be considered too reflective and will be prohibited. Pre-finished metal roofs must have a low gloss finish with less than 10% reflectivity.
- f. Copper roofs must be allowed to turn brown or patina. No permanent shiny copper will be allowed. If asphalt shingles are used, the edge cap detail must be used to finish the edge appearance.
- g. All residences at Flagstaff Ranch Golf Club should have pitched roofs with a minimum of four feet in twelve and a maximum pitch of twelve feet in twelve. Mansard roofs are prohibited.
- h. Low sloped roofs may be used for not more than 30% of the total roof area where required for sound architectural reasons. Low sloped roofs must be separated by sloping roof systems, parapets or other architectural components so that the largest unseparated low slope roof area does not exceed 500 square feet. Low sloped roofs must be finished with a colored aggregate ballast or cap sheet matching the walls or other roof materials of the residence.
- i. All reroofing/replacement roofing materials must also comply with the above standards.
- j. Due to possible ice dams, extreme care should be taken into consideration when selecting roof underlayment.

2.9 CHIMNEYS

Well-proportioned chimney masses can be used as sculptural features complementing the overall qualities of the house. Fireplace chimney flues must be constructed of materials consistent with the design of the home and must be sited to avoid obstructing views from adjacent properties. In addition, caution must be exercised to avoid the proximity of smoke to neighboring residences. Exposed metal flues will not be approved. Due to the extreme fire danger usually present in this alpine region, a complete chimney system with U.L. or I.C.B.O-approved spark arrestors is required. This is also a requirement for outdoor fireplaces, except where a gas, manufactured vent-free fireplace, specifically designed for outdoor use, is utilized.

2.10 BARBEQUES, FIRE PITS AND FIREPLACES

- a. Both interior and exterior barbeques and fireplaces shall be installed according to local codes. The following restrictions shall apply in Flagstaff Ranch Golf Club:
 - 1. Open wood burning fire pits are prohibited.
 - 2. Gas barbecues are permitted, provided they are lidded cookers. All other types of portable, charcoal, or freestanding barbecues are prohibited. When not in use, -gas barbeques must be covered.
 - 3. Exterior and interior fireplaces may be either wood burning or gas. Any outdoor fireplace, however, must comply with the same safety and code restrictions that apply to interior fireplaces.

- b. The use of gas-burning fireplaces as an alternative to wood-burning fireplaces is strongly encouraged to promote clean air, safety and nighttime visibility for local observatories.
- c. Exterior built-in barbeque units and fireplaces must be contained within the rear yard patio or deck. At all times, extreme care must be taken to ensure that chimneys and other heat sources are kept well away from trees and other combustible materials.

2.11 EXTERIOR COLORS

- a. It is the intent of Flagstaff Ranch Golf Club to preserve the appearance of the natural landscape and to preclude the use of colors that appear out of place.
- b. All exterior colors, including but not limited to window clad, trim, fascia, siding and decks, must have a Light Reflectance Value (LRV) of 40 or less.
- c. The color of exterior materials must generally be subdued to blend with the natural landscape. Earth tones are recommended, although accent colors that are used judiciously and with restraint may be permitted. In no case will colors approaching the primary range (red, blue, white and yellow) be permitted, nor will drastic contrasts in value (light to dark) be allowed. The color white is prohibited for use on any exterior material or finish. Light gray stains that approach white or off white in appearance will not be allowed. Garage doors are not considered trim and must be painted to match the siding. Proposed colors must be demonstrated to the DRC in a sample format that adequately depicts the hue, tone and shade of the proposed color in its final application. The DRC may require the color selection to be applied to an area of the house prior to final approval.
- d. The DRC may, in its sole discretion, reject any color that may be too intense for the natural surroundings.
- e. Extreme contrast between main body color and trim color(s) must be avoided. The DRC may reject color schemes in which extreme contrasts may result in a “busy” or cluttered look.
- f. Colors must be submitted to the DRC for approval prior to repainting the home.
- g. Downspouts and gutters shall be colored to match or harmonize with the materials to which they attach.

2.12 WINDOWS AND SKYLIGHTS

- a. Windows that are trimmed with heavy frames, or are recessed from the outside wall plane, are strongly encouraged to suggest thick walls and traditional workmanship. While the elevations will differ on various sides of the house, windows on all sides must be treated with the same attention to detail as given to the front or street elevation. All facades shall contain some degree of doors, windows or other openings in the walls. Unusual window shapes, insensitively placed, will not be approved. Sloped window heads must be shaped to match rooflines or must be arched or level. Scissor truss windows with slopes not matching the roofline will not be permitted. The glass of windows shall not be highly reflective. Low-emissivity (Low-E) window coatings are encouraged. No window cladding shall exceed a Light Reflective Value of 55.

- b. Skylights should be integrated into the design of the roof and illustrated in elevations. Frames must be low profile and dark in color to blend with roofing material. Double-glazed units with glass (clear or tinted) are required. No plastic glazing or bubble-type skylights are allowed. The glass of the skylights shall not be highly reflective. All glass must be tempered or double paned.
- c. Interior shutters and window coverings, when visible from outside the home, must be of neutral color, and may not be lighter in value than Light Reflective Value 75 (about the value of a manila file folder). Lighter window coverings may be used for interior effect if the lining (visible from exterior) meets this requirement.
- d. Glass block will be allowed only on a limited basis where both privacy and natural lighting are required. When used, glass block should be recessed from the outside wall plane or surrounded by trim. More traditional applications of obscure glass are recommended.
- e. Any exterior window covers, shutters or wrought iron guards must be approved by the DRC.

2.13 BUILDING PROJECTIONS

All projections from a residence or other structure including but not limited to, extended overhangs, vents, gutters, flashing downspouts, utility boxes, porches, pergolas and railings, shall be painted or finished to match or blend with the surface from which they project in terms of color, texture and materials. All building projections must be contained within the Building Envelope.

2.14 GARAGE DOORS

Because a garage is a major element in most homes, a garage door should be fully integrated into the design of the architecture and may vary greatly from home to home. Garage doors should be treated with decorative relief cuts or panels. Decorative wood garage doors are encouraged. Garage doors must be faced with a siding material used elsewhere on the building or they must be premium garage door types approved by the DRC. Premium metal garage doors will need to be approved by DRC. Single garage doors may not be larger than 9' wide x 8' high. Double garage doors may not be larger than 18' wide and 8' high. Oversized doors (wider than 18' or taller than 8') will only be allowed if they are not visible from the street and are screened from neighboring properties by mature vegetation. Unpainted or unstained plywood or fiberglass doors are not permitted. Carports are prohibited.

2.15 SOLAR APPLICATIONS

Active solar applications shall be integrated into the architecture of the building. Color and finishes shall be approved by the DRC.

2.16 ALTERATIONS OR ADDITIONAL CONSTRUCTION

All alterations or additions to the approved plans before, during or after the construction process must first be approved by the DRC. This includes the remodeling of existing residences.

2.17 ENTRANCES AND FRONT DOORS

Because the entrance is a major element in most homes, a front door should be fully integrated into the design of the architecture and may vary greatly from home to home. Entrances proportioned to convey a sense of human scale are more appropriate than those with exaggerated dimensions. The clean lines of restrained and understated entries are appropriate. Entries too ornate, monumental or imposing will not be approved. Twelve foot height for a front entry roof is generally desired. Higher entry roofs may be considered by the DRC. Unpainted or unstained plywood or fiberglass doors are not permitted.

2.18 OTHER STRUCTURES, PLAY STRUCTURES AND ORNAMENTAL OBJECTS

- a. Dog houses and pet runs are prohibited. Flagpoles are permitted only as state law provides for the display of the American flag and must be approved by the DRC prior to construction or installation.
- b. Exterior play structures and portable play equipment, and ornamental objects such as, but not limited to, slides, trampolines, tree houses, play gyms, basketball goals, swing sets, playhouses, and sculptures, are prohibited. Fountains, ponds, statues, and bird feeders require DRC approval. With the exception of naturalistic water features, these objects are not permitted in front or side yards and must be of a scale appropriate to the adjacent residence and be compatible with the architectural character of the community and must have colors within the Light Reflectance Range of 15-40. All objects must be within the Building Envelope. The DRC reserves the right to reject, or require complete screening for any proposed equipment or ornamental object.
- c. Golf ball screening, such as netting, is prohibited.

2.19 WATER CONSERVATION

The use of low-flush toilets, water-saver showerheads and faucets is encouraged. Flush toilets should not exceed a flow rate of 2.5 gallons per flushing operation and shower heads/faucets should not exceed a flow rate of 3 gallons per minute. Lot owners are also strongly encouraged to utilize water-conserving faucets, washing machines and dishwashers.

2.20 PATIOS, DECKS AND PORCHES

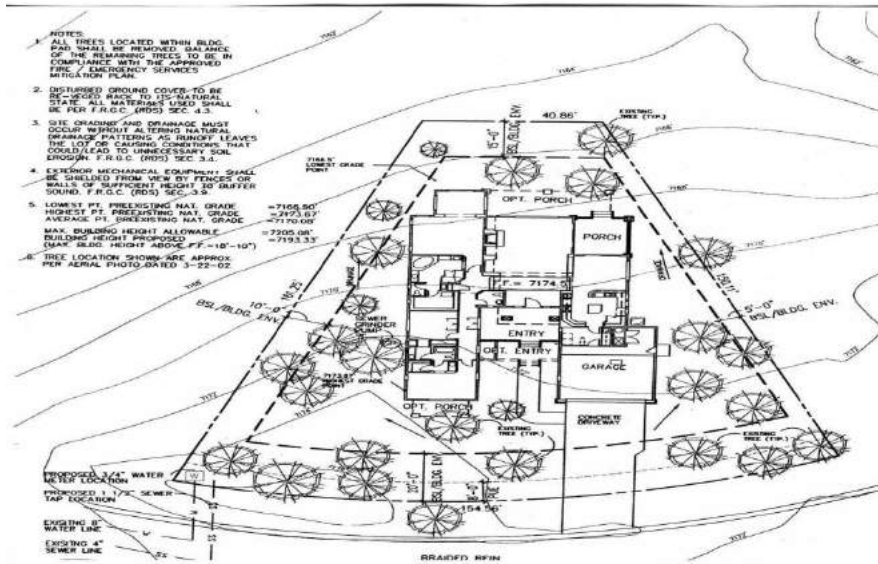
Patios, decks and porches shall be designed as an integral part of the architecture of the residence.

2.21 AWNINGS

Awnings require DRC approval. Canvas awnings are prohibited. Awning colors and materials must complement the residence's exterior.

3.0 SITE PLANNING

- a. There are many important factors to be considered in the design of improvements at Flagstaff Ranch Golf Club. It is the intent of these Residential Development Standards to ensure environmentally sound and aesthetically pleasing development at Flagstaff Ranch Golf Club.
- b. The location and orientation of all residences and structures must be approved by the DRC in writing prior to submittal to Coconino County for plan review.
- c. Please refer to Appendix S for current fire mitigation information.
- d. Lot coverage shall comply with current Coconino County requirements.



3.1 LOT RESTRICTIONS AND COMBINATIONS

- a. Only one residence may be constructed on a lot. If an owner owns two contiguous lots and wants to combine the two lots into a single home-site, the owner may do so only with the prior consent of the DRC. When considering whether to combine lots, the owner must recognize that all other provisions and conditions of the CC&Rs and the Bylaws apply. In considering whether to approve a lot combination request, DRC focus will be placed on, but not limited to the following:
 - Adverse impacts to adjacent properties due to adjustments in Building Envelope
 - Preservation of view corridors both to and from the newly configured lot
 - Building height restrictions
 - Architectural massing

- b. The lot combination for a newly configured single lot must also be approved by the County and must be recorded. All expenses associated with recording the new lot and pursuing any required governmental approvals are the responsibility of the owner.

3.2 SETBACKS, BUILDING ENVELOPE AND CONSTRUCTION ENVELOPE

- a. Minimum setback requirements are established by the Coconino County Zoning Ordinance. Waivers from certain of these requirements were obtained at the time the subdivision was approved. The required setbacks are:

FLAGSTAFF RANCH LOTS

<u>LOT LINE</u>	<u>1-45 & 101-214</u>	<u>46-100</u>
Front	20 feet	20 feet
Side	20 feet	alternating 5 & 10 feet
Rear	20 feet	20 feet

ASPEN SHADOWS AND ASPEN RIDGE LOTS

<u>LOT LINE</u>	<u>ALL AS & AR LOTS</u>
Front	20 feet
Side	alternating 5 and 10 feet
Rear	15 feet

- b. The Building Envelope is that portion of each lot within which all improvements, including structures, decks, walks, landscaping, fencing, and mechanical equipment must be located, and is the only area of the lot where alterations of or disturbance to the natural landscape may occur. The Building Envelope is the area defined by the lot setbacks. The specific Building and Construction Envelopes for each lot will be mutually determined by the owner and the DRC in order to protect and preserve the natural landscape features of the lot. The most appropriate size and location of the Building Envelope shall be identified for each lot based on the natural features of the lot, view relationship to and from adjacent lots, topography, setbacks, and access to the street. Thereafter, the DRC may allow slight modifications to the Building Envelope when, in the DRC's sole opinion, such a modification is essential to the successful completion of design of the home and there are no reasonable options or alternatives available for the design of home, and only if view corridors from surrounding lots, privacy of neighboring homes, natural features and vegetation on the lot, and the overall character of the development are, in the sole discretion of the DRC, not unreasonably affected. Such variances may be granted by the DRC upon application and payment of the appropriate review fee. The owner must obtain final approval by Coconino County.

- c. Building Envelopes shall not encroach upon any required minimum setback, except for a single driveway access no wider than 16 feet crossing the front setback. Any exceptions may be approved by the DRC on a case-by-case basis. For corner lots with frontage along two road rights-of-way, the County authorities customarily assign their requirement for a rear setback to the property line which is opposite of the shorter/narrower of the two street frontages; the owner shall bear the responsibility for contacting the County to confirm setback configurations for such a lot prior to the preparation of a preliminary site plan for improvements and the Preliminary Design Submittal to the DRC.
- d. Construction Envelope shall meet the following requirements:
 - Must be defined and submitted with preliminary design plans for DRC approval.
 - Shall not extend more than eight (8) feet beyond building perimeter
 - In no event shall the Construction Envelope extend beyond the property line
 - Construction Envelope shall further define ingress/egress to Building Envelope
- e. Setback requirements for future subdivisions shall meet the above requirements unless Coconino County waives such requirements in the process of approving such subdivision.

3.3 SITE WORK

- a. No excessive excavation or fill will be permitted on any lot, except where specifically allowed by the DRC due to terrain considerations. Every attempt should be made to balance cut and fill with minimal use of retaining walls and engineered building pads. The total quantity of cut and fill on any lot that is not concealed by or filled in by the building, shall not exceed 500 cubic yards. Visible exterior cut and fill depths shall not exceed 48". Use of retaining walls and engineered building pads shall be submitted for prior approval by the DRC.
- b. The developer of Flagstaff Ranch Golf Club implemented a Forest Stewardship Plan over the entire property, including all lots. Trees were selectively thinned to reduce fuel loads and open view corridors. Additional clearing of any lot is subject to prior approval by the DRC.
- c. The retention of trees over 12" in diameter or over 30' in height is strongly encouraged. Clear cutting of the Building Envelope is never allowed. Any cutting of trees or vegetation must first be approved by the DRC, except for the pruning of dead limbs, removal of dead trees and the cutting and removal of trees with a trunk diameter of four (4) inches or less and which are bowed, leaning, severely misshapen, diseased or sparsely needled.
- d. Tree stumps can be removed anywhere on the lot without the DRC's approval. Removal of live trees over 12" without the approval of DRC will result in a penalty fine of \$2,500 per tree. The DRC maintains a map of these trees for review by the individual lot owners. Any decision to remove the trees requires the total removal of the tree to grade.
- e. Great care must be taken in designing improvements around existing trees so the root system remains undamaged and the supply of water is maintained. In general, the "drip line" of the trees should remain 80% clear of improvements, with no improvements closer to the trunk than halfway from the drip line to the trunk. The "drip line" is the circumference of the

branches of the tree projected onto the ground. In addition, no turf grass may be grown within the drip line.

- f. All areas of a lot disturbed during construction must be restored to natural condition.

3.4 GRADING AND DRAINAGE

- a. Developing a proper drainage plan is the responsibility of the owner. Site grading and drainage must occur without altering natural drainage patterns as runoff leaves the lot, and without causing conditions that could lead to unnecessary soil erosion. In some cases, the DRC may allow re-routing of a portion of a drainage way within the boundaries of the Building Envelope. This will be considered on a case-by-case basis, and it should not be assumed it would be allowed in all cases. Reasons for denial of moving a drainage way may include the possible loss of trees, the visual quality of the drainage way or for civil engineering purposes.
- b. Surface drainage upon and across any lot must be addressed through the implementation of sound construction and grading practices. Any improvement that creates an obstruction to surface flows resulting in a back up of storm waters onto a neighboring lot or tract is strictly prohibited.
- c. Ground floor levels should be established at a vertical elevation such that the final placement of backfill, walks, drives, and porches will produce a positive drainage away from the structure in all directions. The inclusion of foundation waterproofing and a perforated-pipe foundation drainage system are recommended along uphill and side-hill foundation walls on hillside lots.
- d. Residential design for sloping lots with a variation of natural grade elevation in excess of four feet across the footprint of the proposed structure must incorporate slope considerations into the design solution, so that the proposed structure steps up or down with the natural slope.
- e. Culverts may be required by the DRC where driveways intersect streets. All culverts, bridges, or other drainage structures constructed to prevent the erosion of slopes or soils and/or the exposure of the conduit or any unfinished structure. These structures must be finished in integrally colored concrete, or other DRC-approved material. Boulders and landscaping are also encouraged to screen drainage structures. Culverts must be sized to accommodate existing roadway drainage and/or site drainage.
- f. Approval of a drainage plan by the DRC does not make the DRC liable, responsible to the Owner or others with respect to the adequacy of the engineering, or otherwise, but merely implies compliance with the intent of these Residential Development Standards and with design aesthetics. DRC approval does not eliminate or reduce in any way the obligation of the Owner.
- g. Any drainage damage that may occur from one lot to other lots, streets and roads, common areas, open spaces or the golf course, because of a change in existing drainage conditions, will be the responsibility of the owner of the lot that caused the altered drainage flow.

The owner shall comply with all legal requirements and be responsible for all damages resulting from changes in existing drainage conditions.

3.5 ACCESS DRIVES

- a. Access drives shall minimize disruption of the existing landscape. Consideration shall be given to all-important natural features in locating and routing the access drive.
- b. Each lot shall have a single vehicular access point, except that, in certain circumstances, the DRC may approve a second entry, if deemed appropriate, on a case-by-case basis. The graded or paved surface of an access drive shall not exceed sixteen (16) feet in width where it crosses the front setback of the lot. Except for that portion of the driveway in the front right-of-way, all drives and parking areas must be contained within the Building Envelope.
- c. Care must be taken to avoid sudden transitions in the driveway steepness or grade, especially near the street.
- d. The proposed surface of the driveway is subject to prior approval by the DRC. All driveways and visible paved areas must be colored and/or exposed-aggregate concrete, colored pavers, "Bomonite", or other similar material approved by the DRC. No uncolored concrete or asphalt driveways are permitted.
- e. Access drives to lots 135, 177 and 193 must include a turnaround with a radius of at least twenty-five (25) feet. The turnaround must be submitted for approval by the DRC and the Flagstaff Ranch Fire District.

3.6 ON-SITE AND ON-STREET PARKING OF VEHICLES

All vehicles must be stored inside a garage or within an area that is screened from view from any other property, except for occasional guest vehicles. In addition, each lot must have an improved area for at least two guest parking spaces within the Building Envelope, which can encompass the driveway in front of the garage. No other on-site parking of any vehicle is permitted except as pre-approved by the DRC.

3.7 UTILITIES

- a. Each lot has a transformer cabinet, sewer tap and water tap at the front property line. Service lines from the transformer and sewer/water taps to the residence are the responsibility of the owner and shall be brought to the residence via the shortest route provided that such routing minimally disrupts the existing landscape. Disturbed areas shall be restored to their natural condition.
- b. The wastewater collection system for Flagstaff Ranch Golf Club is mainly a low-pressure force-main concept. Thus, most residences will be equipped with a package sewage grinder pump. The grinder pump location shall be approved by the DRC prior to installation and shall comply with all requirements of Flagstaff Ranch Mutual Waste Water Company. Each owner shall be responsible for the repair and maintenance of the grinder pump.

3.8 FENCING AND WALLS

- a. Walls and fences are prohibited.

3.9 MECHANICAL EQUIPMENT

Roof mounted and wall mounted mechanical equipment are prohibited. Exterior mechanical equipment must be ground mounted adjacent to the residence and shielded from view by fences or walls of sufficient height to buffer sound and be located inside the building envelope. Such improvements shall be approved by the DRC prior to installation.

3.10 TRASH ENCLOSURES AND OUTDOOR STORAGE

The DRC encourages the construction of outdoor trashcan enclosures. These enclosures must be constructed inside the building envelope. Outdoor areas housing trash containers, firewood, maintenance equipment, or storage shall be constructed of the same material as used on the main residential structure, and containers shall be screened from off-site view. The enclosures may not be in front of the building. No clotheslines are allowed. Outbuildings, such as detached garages, may be constructed provided they are a visual extension of the main house. All such enclosures and improvements are subject to prior approval by the DRC.

3.11 STORAGE TANKS

Fuel tanks, water tanks or similar storage facilities are prohibited.

3.12 ANTENNAE AND SATELLITE DISHES

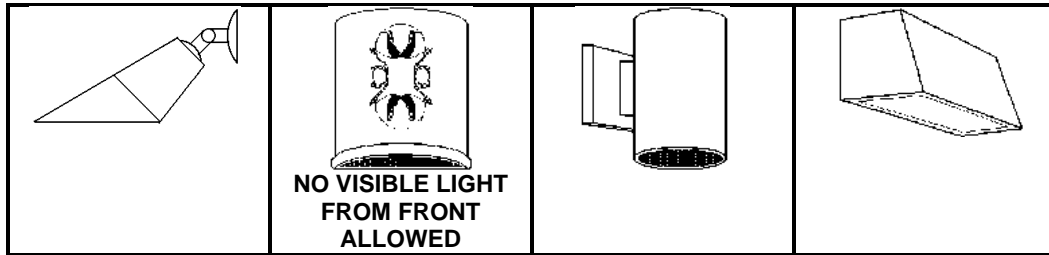
- a. The location of a satellite dish shall be submitted for approval by the DRC prior to installation. Placement of a satellite dish prior to DRC approval will result in the assessment of a fine to the property owner. Placement of all satellite dishes, either ground-mounted or building-mounted, shall be integrated with the architectural design of the home. Consistent with proper operation of the dish, an inconspicuous location shall be selected. Consideration for placement shall not be determined by ease of installation. Small diameter satellite dishes are permitted, but the location, type and size shall be submitted to the DRC for approval.
- b. No antennae are permitted. Television reception will primarily occur via a cable system installed by the developer. On-site antennae required for the purpose of radio transmission relating to fire protection or police/security matters may be allowed with DRC approval.

3.13 ADDRESS IDENTIFICATION AND OTHER SIGNAGE

Address identification signs must be at least four inches (4") high and must be submitted for prior approval by the DRC. For temporary construction signage, refer to Section 6.17.

3.14 LIGHTING

- a. The developer has provided a uniform street lighting scheme. Additional lighting by an owner to the right-of-way is prohibited.
- b. Site lighting within the Building Envelope shall be allowed subject to the following conditions:
 - 1. All exterior lighting shall conform to the standards set forth in the Coconino County Lighting Ordinance for Zone 1 or these Residential Development Standards, whichever is more restrictive. It is the owner's responsibility to obtain a copy of the most current version of the Coconino County Lighting Ordinance for Zone 1 and of these Residential Development Standards.
 - 2. All exterior lighting shall be fully shielded and shall not result in excessive glare toward the street or neighboring properties.
 - 3. All exterior lighting must be of a low-level subdued intensity (very low wattage (60 watts or less)) and directed downward (fully shielded).
 - 4. Exterior security flood lighting, including but not limited to flood lighting that is motion activated, is strictly prohibited and is a per se violation of these Design Standards.
- c. All exterior lighting must be submitted for prior approval by the DRC.
- d. Examples of fixtures that are 'fully shielded' (Note: to be fully shielded, these fixtures must be closed on top and mounted such that the bottom opening is horizontal):



NOTE: Other styles of exterior lighting will be considered with the use of "Dark Sky" bulbs.

3.15 SWIMMING POOLS AND SPAS

- a. Outdoor spas shall be designed as a visual and natural physical extension of the residence through the use of walls or courtyards and must be fully shielded from view.
- b. Outdoor Spas must be constructed according to Coconino County regulations or the current Building Code, whichever is more restrictive.
- c. All outdoor spas must be submitted for prior approval by the DRC.
- d. Outdoor swimming pools, wading pools, outdoor 'endless' pools, and the like are prohibited in favor of the Community Center common facilities.

3.16 TENNIS AND SPORT COURTS

Tennis and other sport courts and all wall-mounted or freestanding basketball goals are prohibited. [See 3.0.c.]

4.0 LANDSCAPING DESIGN GUIDELINES

- a. Flagstaff Ranch Golf Club is enrolled in the Silver Signature Program for Audubon International. Flagstaff Ranch Golf Club's goal is to develop a sustainable community that is incorporating Best Management Practices into the successful design of its golf course and community. Our strategy to achieve that goal includes encouraging the use of indigenous plant species wherever possible when landscaping. One landscape strategy to achieve that goal includes the installation of indigenous and/or well-adapted drought tolerant plant species whenever possible. Please refer to Appendix P for more information on this honor and Appendix Q for the 2010 Flagstaff Approved Plant List.
- b. A landscape and irrigation plan shall be submitted no later than three (3) months after issuance of Coconino County's Certificate of Occupancy. However, it is strongly recommended as part of the final design plan submittal. The DRC will encourage diverse landscape expression from registered landscape architects and DRC-accepted landscape designers. Landscape designs must be approved by the DRC prior to ordering or installation. The DRC will encourage landscape expression from registered landscape architects and DRC-accepted landscape designers.
- c. Landscape installation must be completed within nine (9) months of issuance of Certificate of Occupancy.
- d. A variance for landscaping outside the Building Envelope may be requested by the property owner. A written description of the variance must be submitted with the landscape plans.
- e. Every effort should be made to develop simple landscaping plans that reflect site-sensitive and site-specific design through a careful analysis of the site's specific setting and features. The DRC reserves the right to reject any landscaping scheme that may interfere with the natural appearance of the forest community. Complex, high-density, excessively diverse or formal landscaping plans will be rejected.

- f. Care must be taken during the siting of the residence on the lot to allow planting space for perimeter landscaping, which is within the Building Envelope. All disturbed areas of the site must be restored to their natural condition as nearly as possible and some limited planting may be required to achieve this goal.
- g. \$2,000.00 of the construction deposit will be withheld until approved landscaping is complete. Once completed, a DRC representative will inspect and confirm completion and the remainder of the deposit will be returned within three (3) weeks.

4.1 SPECIFIC LANDSCAPE AREAS

- a. The Natural Area consists of the entire lot outside of the Transitional Area or Building Envelope and Private Areas. This area shall remain as natural and undisturbed as possible through the use of temporary fencing prior to construction, etc. Any landscaping proposed within the Natural Area must approximate the low density and irregular placement of the native vegetation. Landscaping in this area will be allowed only where an area is lacking in natural vegetation and must be approved the DRC.
- b. The Transitional Area is that area from the residence outward in all Directions a minimum of 30 feet (but not to exceed the Building Envelope boundary) within which a property owner may enhance the landscape and provide a “transition” from the forest to the residence. Minimal alterations to the natural landscape are allowed within this area. It is especially important to cover or re-vegetate any disturbed areas. All landscaping must be approved by the DRC prior to installation.
- c. The Private Area is any area within the Building Envelope that is shielded from view by fences or walls and within which an owner may create as varied a landscape as desired. Material, however, which is not included on the approved plant lists, must have a mature height not to exceed wall or fence heights. Plans must be submitted for approval by the DRC prior to all landscaping of private areas.

4.2 RESTORATION/ LANDSCAPING

Any areas disturbed by construction or other activity shall be restored and replanted to a natural-looking condition in a manner consistent with each designated area.

4.3 CONSERVATION OF NATURAL RESOURCES

- a. Owners and builders are advised that the Lots and Open Spaces contain valuable Natural Resources. Great care must also be taken in designing the site improvements around the existing trees so the root system remains intact and undisturbed. Compacting of the wide shallow roots of Ponderosa Pine trees by driving over them and storing heavy building materials under them can be devastating to their continued good health.
- b. Minimum tree protection requirements include flagging and temporary fencing or barricades around 1-1/2 times the width of the drip lines of all native trees prior to any construction starting on the site. The DRC strongly recommends fencing any undisturbed areas

completely prior to construction to retain all native flora and natural features. This will result in much less restoration work needed and therefore less materials and water expended.

- c. The DRC shall have the right to flag major terrain features or plants that are to be preserved and fenced off for protection. Any trees, branches or other debris accumulated during construction must be promptly cleaned up and immediately removed from the site.

4.4 SCALE OF PROJECT

The Flagstaff Ranch Golf Club Guidelines require that all visible exterior improvements be approved by the DRC, regardless of scale. A less formal plan may be approved for simple additions that will have minimal impact on adjacent properties.

4.5 APPROVED PLANT LIST

- a. In landscaping Transitional Areas and Private Areas, owners may select from approved plants and trees that are listed in Appendix Q of these Residential Development Standards. The Approved Plant List includes species that are indigenous to the Flagstaff area as well as acceptable substitutions that perform well here yet do not threaten our native species.
- b. Plants proposed for the Natural Area will be carefully scrutinized and more likely to be accepted if they are indigenous.
- c. Requests may be made to the DRC for the implementation of other types of plants for use in the Transitional Areas. The DRC may, in its sole discretion, approve or deny such requests on a case-by-case basis.

4.6 PROHIBITED PLANT LIST

The plant materials set forth in Appendix R of these Residential Development Standards are prohibited.

4.7 GRASS AND LAWNS

Except in a Private Zone, only approved native or approved grasses may be planted, as indicated by the plant list. No groomed, artificial or formal lawns are allowed except in private areas.

4.8 TOPDRESSING

- a. All disturbed areas should be top-dressed or restored to their natural state with a 2-1/2" minimum depth of small bark mulch or wood chips. Native seeding is encouraged with grasses and perennials from Appendix Q. The area should be grubbed and scarified prior to seeding with light mulch (1/4" +/-) topdressing.
- b. Natural-looking gravel, not to exceed 1" in diameter can be installed within 10' of building. This is a good idea for fire safety. Cinnamon, Nutmeg, Black Cherry, Chocolate and other similar natural colors that look like bark mulch may be acceptable. Gravel sample to be provided with design submittal if different from this list. A minimum 2" depth with a weed barrier is recommended.

4.9 WATER AWARENESS

- a. Landscape designs must minimize water consumption. Automatic irrigation systems are recommended for landscape establishment; especially low-water use drip irrigation for plants. Owners are encouraged to water plants deeply and infrequently after plant establishment.
- b. Pop-up rotors for native grass/ meadow establishment may be approved on a case-by-case basis. It is difficult to establish seed without supplemental irrigation. An irrigation plan would need to be submitted for this use, with a watering schedule included for length of estimated establishment period.
- c. Irrigation equipment, valves, etc., shall be installed underground except for the backflow preventer as required to be above ground. This device shall be painted, covered or screened from the street, common areas and neighboring properties in a natural manner to be approved by the DRC.
- d. The owner is solely responsible for any impact on drainage, erosion or foundation damage that may occur as a result of irrigation systems. Approval of a landscape design by the DRC does not relieve the owner of said responsibility.
- e. Drainage swales or pipes should not be routed into a neighboring residential property. Owner will be responsible for any erosion caused beyond property boundaries by drainage. Swales should taper off after Transitional Areas or be routed into bio-swales, rain gardens or depressions with plant material, located at least ten (10) feet downhill from residence to keep drain water on site. Check with County Extension for more information on Rain Gardens and suitable plant material for same.
- f. Although owners are responsible for getting approval from the DRC prior to installation, water features, such as fountains, ponds, and waterfalls are highly discouraged.

4.10 FIRE SAFETY

- a. Landscape and irrigation plans shall meet the requirements of the FRGC Design Review Guidelines. The DRC will review plans for compliance with these Design Guidelines only. The following are fire safety suggestions. Please refer to Appendix S for current fire mitigation information. For more information, please see: www.firewise.org, www.ext.colostate.edu/pubs/natres/wildfire.html, and www.fs.fed.us/r3/coconino/fire.shtml
- b. All landscaped should be planned with a defensible space extending a minimum of 30 feet from the residence.
- c. Defensible space should have small groups of plants, irregularly spaced in islands and not in large masses. No trees should be located where the mature size and spread will touch the house.
- d. In general, open, deciduous plants are more fire resistant than evergreens. Check websites or county extension services for a list of Firewise Plants or refer to Appendix Q for Firewise Plants included in Plant List *.

- e. Break up the continuity of the vegetation with stepping stone paths, approved decorative gravel (in small areas w/in 10' of residence), native boulders, and rock walls in a tasteful and natural manner.
- f. Use mulch to conserve moisture and reduce weed growth. Wood chips or small bark pieces are acceptable. Avoid pine bark and pine needle mulch, as it is highly flammable.
- g. Keep native grasses in the defensible space at a maximum of six inches (6") in height.
- h. Provide supplemental water to plants in defensible space.
- i. Rake up litter as it builds up and prune any deadwood off trees and shrubs. Grub out any noxious and/or non-native weeds on a regular basis.
- j. Hand water plants during extended winter and early spring dry periods when irrigation is shut down.

4.11 LANDSCAPE DESIGN CHECKLIST:

Include or address all items on this list prior to submitting plans for DRC approval.

- Plans prepared professionally by a registered landscape architect or landscape designer approved by the DRC.
- Plans must be done to scale: 1/8" scale or 1" = 10'-0" are acceptable.
- Include plants from approved list or call out reasoning to use a variety not included on list. Trees or tall shrubs should not be installed in a location that would block neighboring views of the golf course or touch house in a mature size.
- Include a plant legend calling out common and botanical names, sizes and quantities of each plant species.
- Show scale and north arrow.
- Show Building Envelope and/or Transitional Area, Property Lines, any Private Areas, Natural Area beyond Envelope, Native Plants and features. Show Residence, Drive, Walks/Paths, Walls, AC Units, Gas Meters, Decks, Patios, any other new building features.
- Show any grading contour changes not done in preliminary construction including berms or swales.
- Any retaining or planter walls should be shown with heights, materials and construction detail including footings. Retaining walls will not be allowed outside of the Building Envelope unless it can be shown that it is necessary for the landscape and must be approved by the DRC.
- Show groundcover/ topdressing type and depth for all landscape areas. A sample will be required if groundcover is different from those listed in Section 4.6.
- Show any drain swales or underground drain piping to be installed. Call out or provide sample of any riprap material (show size), to be used in drainage swales. Call out type of weed barrier to be used under rock.

- Show any pathways around house with width, material and depth called out. No paths will be allowed from residences to Golf cart pathways so as not to break up the continuity of the natural surroundings.
- List method of watering for plant establishment. If a drip irrigation system is to be installed, show location of Backflow preventer (with screening), Irrigation Controller and Valve locations. If a pop-up rotor spray is to be installed for native grass establishment, submit an irrigation plan with lateral, valve and head layout and total gallonage used per valve per watering. Include a watering schedule and establishment period.

5.0 DESIGN REVIEW PROCEDURES

All plans submitted to the DRC must be signed and dated by a registered architect or a designer who has met the DRC qualifications by interview, examples of work and references. All plan revisions must be noted and dated. Site-sensitive, site-specific design shall be fundamental at Flagstaff Ranch Golf Club. Design drawings should evolve from the careful and thorough analysis of a site's specific setting and features. Therefore, owners and/or their architects or designers shall refrain from approaching a site with a predetermined design expecting to "make it fit", with little regard to natural constraints. Flagstaff Ranch Golf Club established this review procedure to assist the applicant through the design process in its appropriate sequence. Plans and specifications shall be submitted to the DRC in accordance with the following procedures. Check the current DRC meeting schedule and submit by the corresponding deadline.

5.1 PRE-DESIGN CONFERENCE

- a. Prior to preparing preliminary plans for any proposed site improvement or exterior building remodel, it is mandatory that the owner and/or his architect meet with the DRC architectural consultant on-site to discuss proposed plans and to resolve any questions regarding building requirements at Flagstaff Ranch Golf Club. The pre-design conference application and fee will be due prior to scheduling this meeting. The DRC review architect will schedule an on-site meeting with the applicant within fourteen (14) days of complete pre-design conference application and fee. This informal review offers guidance prior to initiating preliminary design. Within five (5) calendar days, the architectural consultant will prepare a letter for the Owner and to the DRC summarizing any comments from the meeting to assist in the preparation of detailed drawings and to document any proposed design features that were indicated to be unacceptable.
- b. The parameters and directives identified at each Pre-Design Conference remain valid for one year only. If the submittal of a preliminary design does not occur within twelve months of a Pre-Design Conference, a supplementary Pre-Design Conference is required to review any changes in site conditions or revisions to the Residential Development Standards that may have transpired.

5.2 PRELIMINARY DESIGN SUBMITTAL

- a. When the Preliminary Design is complete, the owner must submit it to the DRC. The Preliminary Design Submittal shall consist of two sets of plans on colored paper. Colored paper is required for preliminary plans only. Only complete applications will proceed to the next duly posted public hearing. The DRC architectural consultant will then review the plan for subsequent recommendation to the DRC. The owner or his assigns will be responsible for completing both Appendix F/F2 and Appendix C, a Power of Attorney form, allowing his assigns to represent him during the DRC process. Neither the DRC's architect nor the DRC will review the Preliminary Design submittal until and unless it is complete. The Preliminary Design submittal must include all of the following exhibits:
1. Survey (scale: 1" = 10' or 1" = 8') stamped by a registered land surveyor or licensed civil engineer within 120 days of preliminary design submittal, showing lot boundaries and dimensions, topography (2 feet contours or less), major terrain features, all trees of eight inch (8") diameter or greater, edge of pavement or curb, and utility locations
 2. Site plan (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, construction envelope, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, site walls and anticipated satellite antenna location
 3. Floor plans (scale: 1/4" = 1'0") showing proposed finished floor elevations
 4. All exterior elevations (scale: 1/4" = 1'0") showing both existing and proposed grade lines, plate heights, ridge heights, roof pitch and a preliminary indication of all exterior materials and colors and anticipated satellite antenna location
 5. Roof plan (scale: 1" = 10' or 1" = 8') showing all roof pitches
 6. If the Committee/review architect deem it appropriate, due to slope considerations or complexity of design, it may require a site section study (same scale as site plan), which accurately depicts all proposed improvements and their relationship to the site
 7. Other drawings, materials and the like that may be requested by the DRC
 8. Pre-design conference letter from review architect
 9. Application for Preliminary Design plan review
 10. Fee for Preliminary Design plan review
- b. Design Review fees shall be due prior to the owner requesting action by the DRC and/or DRC review architect.
- c. A copy of the most recent Design Review Fee Schedule is attached hereto as Appendix B. The Design Review Fee Schedule may change from time to time without notice, at the sole discretion of the DRC.

5.3 PRELIMINARY DESIGN REVIEW RESULTS

The DRC will review the plans at the scheduled DRC meeting and respond in writing no later than fourteen (14) calendar days after preliminary design plan consideration. If preliminary design plans are approved, the applicant must make any revisions deemed necessary by the DRC and submit for final design approval. If preliminary design plans are not approved, the applicant will receive a letter explaining the revisions necessary prior to resubmittal of preliminary design plans. The applicant must then resubmit, following the same instructions as the original preliminary design plan submittal and pay the corresponding preliminary design plan resubmittal fee.

Any owner, architect or builder shall have the right to attend any meeting of the DRC. Any response an owner may wish to make regarding the results of a design review must be addressed to the DRC in writing. The DRC's approval of a preliminary design is valid for twelve months.

5.4 NOTICE AND SITE INSPECTIONS

- a. Seven (7) calendar days prior to the public hearing, the DRC will post the current meeting agenda in the post office at the FRGC Community Center.
- b. Seven (7) calendar days prior to the public hearing, the DRC will post a notice on the lot stating that plans have been submitted for improvement of the lot and are available for review by other owners. Other owners may submit written comments regarding the design prior to the open meeting conducted by the DRC.
- c. A representative of the DRC will inspect the lot to determine that the conditions as depicted in the preliminary submittal are accurate and complete.

5.5 LOT OWNER AND FRGC MEMBER PARTICIPATION

During the meeting, lot owners and the FRGC members are encouraged to participate in an orderly and respectful manner. Lot owners that are on the agenda shall be allowed ten minutes to speak, while other lot owners in the development shall be allowed five minutes to voice their concerns and opinions. The DRC, at any time, may choose to allow the different entities to speak for longer or shorter amounts of time, on a case-by-case basis, and may recess into an executive session.

5.6 FINAL DESIGN SUBMITTAL

- a. Review of a Final Design Submittal by the Committee will not commence until the submittal is complete. The owner, or his assigns, will also be responsible for completing Appendix H/H2 and submitting both a Fire Mitigation letter from Flagstaff Fire Department and a Firewise Assessment letter from the FRGC Safety Department (see Section 5.6, 9 and 10). When the final design is complete, its submittal for consideration consists of a complete set of construction drawings, which must include the following exhibits:

1. Site plan (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, culverts, drainage channels, site walls and anticipated satellite antenna location
2. Floor plans (scale: 1/4" = 1'0") showing all finished floor elevations
3. Roof plan (scale: 1/4" = 1'0") showing all roof pitches
4. Building section (scale: 1/4" = 1'0" or larger) indicating existing and proposed grade lines
5. All exterior elevations (scale: 1/4" = 1'0") showing both existing and proposed grade lines, plate heights, roof pitch and indications of exterior materials and colors and anticipated satellite antenna location
6. Automatic Fire Sprinkler System plan or proposal
7. Fully specified 2' x 2 1/2' color board to include the following:
 - a. body and trim paint or stain color samples (include the LRVs and shall not exceed LRV of 40)
 - b. exterior siding samples (painted or stained in proposed colors)
 - c. sample of stone or rock that will be applied
 - d. colored mortar sample
 - e. window clad sample in proposed color (include the LRVs and shall not exceed LRV of 55)
 - f. roof material sample (include shingle poundage)
 - g. address identification (see section 3.13)
 - h. indication of driveway type and proposed color
 - i. photographs or illustrations of garage and front door styles and indication of proposed color(s)
 - j. photograph or illustration of exterior light fixtures
 - k. cut sheet with full manufacturer's specifications for all items mentioned above (affix cut sheet to back of color board)
 - l. applicant must label each piece of sample material on front of color board with manufacturer's specifications
8. Final Landscape Plan (scale: 1" = 10' or 1" = 8') to include:
 - a. All plants on the plans must have the scientific and common names
 - b. Size of plants must be specified (i.e. 1 gal., 5 gal., 2" trunk caliper, etc.) – perennials or other flowers need not be size specified

- c. Indication of an irrigation system must be included. All irrigation systems must include a vacuum breaker. All vacuum breakers must be hidden by landscaping or covered so as to not be unsightly.
 - d. All landscape plans shall be submitted on a to-scale site plan. The site plan must include topography, the building envelope and setbacks, and the footprint of the house.
 - e. Drainage shall be addressed on all plans and a description of any inlet and outlet treatment will be included.
 - f. If final landscape plans are submitted as part of the final design plan review submittal, there will not be an additional review fee.
9. Construction Site Plan (scale: 1" = 10' or 1" = 8') to include:
- a. Staking of all building corners must be complete prior to the pre-construction conference
 - b. Proposed location of dumpster
 - c. Size and location for construction material storage
 - d. Drive areas and parking
 - e. Temporary restroom facilities
 - f. Fire extinguisher
 - g. Utility trenching
 - h. Construction sign
 - i. If a construction trailer, field office or the like is desired, written permission must be granted by the DRC prior to construction
 - j. The manner in which the natural environment will be protected
 - k. Any flagging, rope, barricades, or other means, to be set up prior to commencement of construction
10. Fire Mitigation letter from the City of Flagstaff Fire Department
11. Firewise assessment letter from FRGC Safety Department Director
(contact the Safety Department Director to schedule assessment)
12. DRC Preliminary Design plan approval letter
13. Application for Final Design plan review
14. Fee for Final Design plan review
- b. The submittal shall consist of five sets of prints on white paper. Three sets shall be retained by the DRC. Only complete applications will proceed to the next duly posted public hearing.

5.7 FINAL DESIGN REVIEW RESULTS

- a. The DRC will review the plans at the scheduled DRC meeting and respond in writing no later than fourteen (14) calendar days after final approval. If final design plans are approved, two sets of plans will be stamped and returned to the applicant along with a final approval letter,

both of which must be submitted to the County. If final design plans are not approved, the applicant will receive a letter explaining the revisions necessary for final consideration. The applicant must then resubmit, following the same instructions as the original final design plan submittal and pay the corresponding final design plan resubmittal fee.

- b. Any owner, architect or builder shall have the right to attend any meeting of the DRC. Any response an owner may wish to make regarding the results of a design review must be addressed to the DRC in writing. The DRC's approval of a final design is valid for twelve months. If construction does not commence within twelve months of the final DRC approval date, the owner must begin the design review process again and pay all required Design Review Fees.

5.8 NATURE OF APPROVAL

Any approval of plans, specifications or proposed construction given by the DRC shall be only for the purpose of permitting construction of proposed improvements within Flagstaff Ranch Golf Club and shall not constitute compliance with city, county and state laws. SUCH APPROVAL SHALL NOT CONSTITUTE ANY APPROVAL, RATIFICATION OR ENDORSEMENT OF THE QUALITY OR ARCHITECTURAL OR ENGINEERING SOUNDNESS OF THE PROPOSED IMPROVEMENT, AND NEITHER THE DRC, ITS MEMBERS, THE BOARD, THE OFFICERS OF THE ASSOCIATION NOR THE DEVELOPER SHALL HAVE ANY LIABILITY IN CONNECTION WITH OR RELATED TO APPROVED PLANS, SPECIFICATIONS OR IMPROVEMENTS.

5.9 RESUBMITTALS OF PLANS

If an applicant has to come back for a resubmittal of a preliminary design more than once, on the second resubmittal, an additional Design Review Fee will apply. Additional fees will be charged for each resubmittal thereafter. The applicant will have to complete Appendix G/G2 and submit all fees that are required by the DRC. An additional Design Review Fee shall apply to each such resubmittal of Final Design plans. The applicant will have to complete Appendix I/I2 and submit all fees that are required by the DRC. Once a set of plans has been approved, any subsequent modifications must be approved by the DRC. For requests for Modifications to Approved Plans, Appendix J must be completed and fees must be paid with application submission. For requests for Approval of Miscellaneous Items, Appendix K must be completed and fees must be paid with submission. See Appendix B for the fee schedule regarding the above-mentioned submittals.

5.10 PRE-CONSTRUCTION CONFERENCE

- a. All building corners and property corners must be staked prior to request for pre-construction conference
- b. All trees to be removed must be clearly marked prior to request for pre-construction conference
- c. Prior to the commencement of any construction activity on a lot, the owner and builder must meet with a representative of the DRC to review construction procedures and coordinate his

activities at Flagstaff Ranch Golf Club. In addition, the owner and builder will submit an approximate construction schedule (see Appendix M) indicating start and completion dates of construction, utility hook-up, completion of landscaping work and anticipated occupancy date. They will also be given an Inspection Schedule (see Appendix N/N2 and Section 5.12). Notice of any significant delays or interruptions to the construction schedule must be submitted to the DRC at the earliest possible time. Prior to the pre-construction conference the Construction Deposit, Inspection Fee, Water Meter Advance Fee, and a completed Appendix M will be collected by the DRC. Within five (5) business days, the applicant will be contacted by a representative of the DRC to schedule a pre-construction conference. For construction deposit information, see Appendix L.

5.11 COMMENCEMENT OF CONSTRUCTION

- a. Upon receipt of final approval from the DRC and having satisfied all Coconino County review processes, the owner shall satisfy all conditions and commence construction or any work pursuant to the approved plans within one year from the date of such approval. Prior to the start of any work on the site, a completed Construction Agreement form, Appendix M, must be on file at Flagstaff Ranch Golf Club. If the owner fails to begin construction within one year from the date of the final approval by the DRC, any approval shall be deemed revoked.
- b. The owner should, in any event, complete the construction of any improvement on his lot within one year, or per the terms of the Construction Agreement, except and for so long as such completion is rendered impossible or would result in greater hardship to the owner due to labor strikes, national emergencies or natural calamities. If construction is to exceed one year, the owner must notify the DRC in writing within 30 days of the one-year expiration date.
- c. If the owner fails to comply with this schedule, the DRC shall recommend to the Property Owners Association Board remedies that may include, but not limited to, fines by the Association, which will be billed to the owner as provided for in Section 12.8 of the CC&Rs.

5.12 INSPECTIONS OF WORK IN PROGRESS

A representative of the DRC shall inspect all work in progress and give notice of noncompliance, if any. Absence of such inspection or notification does not constitute an approval by the DRC of work in progress or compliance with these Residential Development Standards. An Inspection Schedule (see Appendix N/N2) shall be distributed at the time of the Pre-Construction Conference (see Section 5.10). It is the owner's responsibility to ensure that the representative listed on the Schedule is notified of all upcoming inspections.

5.13 SUBSEQUENT ALTERATIONS AND CHANGES IN OWNERSHIP.

- a. Additional construction or other improvements to a residence or lot, alterations during construction or after completion of an approved structure, including landscaping and color modification, must be submitted to the DRC for approval prior to making such changes or additions. Please refer to Section 5.9.

- b. If, during the course of construction, the property should change ownership then, prior to closing and recordation of deed the owner must notify the DRC of the anticipated change in ownership and, in addition, the: (a) title company and closing date; (b) name and full contact information of the successor owner; (c) whether construction shall continue, shall continue under a different contractor or agent, or be suspended for any reason; and (d) the agent or responsible party for the successor owner.
- c. Prior to, but not later than the closing date, the successor owner shall post a Construction Deposit with the DRC in the full amount required by Appendix L. It is the owner's responsibility to assure that the successor-owner's Construction Deposit is posted so as to secure a release of owner's Construction Deposit. The DRC may immediately suspend the approval of plans (Section 5.8, above) and issue stop work orders unless or until the successor owner posts the full amount of the Construction Deposit with the DRC. Until the successor owner posts the Construction Deposit the original owner's Construction Deposit shall continue to serve as assurance that construction shall be completed as approved.

5.14 FINAL COMPLETION

- a. Upon completion of any residence or other improvement, the owner shall give written notice of completion to the DRC. The definition of Final Completion shall be receiving a Certificate of Occupancy from Coconino County, completion of all exterior work including driveways and sidewalks and the removal of all dumpsters, trash receptacles, portable sanitary facilities and portable construction buildings.
- b. The owner shall provide proof of monitoring of the protection systems as required in Section 6.19. The UL certified company's alarm center, the local (County, City, etc.) emergency dispatch center and the on-site (FRGC) safety/security location (and personnel) must all be listed (verified in writing) as included in the notification of any alarm system activation. Final Completion also requires the owner to provide to the DRC, a signed Construction Completion Agreement, Appendix O.
- c. Within 10 days of such notification, a representative of the DRC shall inspect the residence or other improvement for compliance. If all improvements comply with these Development Standards and the approved plans, the DRC shall issue a written approval to the owner. The remaining balance of the Construction Deposit will be refunded within three (3) weeks after written final approval.
- d. If the work is found not done in strict compliance with approved plans or any portion of these Development Standards, the DRC may issue a written notice of noncompliance to the owner, specifying the particulars of noncompliance. Said notice is to be issued within 30 days of the final inspection.
- e. The owner shall have 30 days from the date of notice of noncompliance within which to remedy the noncompliance portions of this improvement. If, by the end of this time period, the owner fails to remedy the noncompliance, the DRC may take action to repair or remove the non-complying improvement and may recommend to the Board to seek remedies as provided in these Development Standards and the Master Declarations, including, without limitation, the right to seek reimbursement of its costs and expenses in addition to injunctive relief or the imposition of a fine.
- f. If a written report demonstrating compliance is not received by DRC within one hundred eighty days of the notice of non-compliance then the Master Association shall release the Construction Deposit promptly to the Master Association.

5.15 NON-WAIVER

The approval by the DRC of any plans, drawings or specifications for any work, proposed or completed, shall not be deemed to constitute a waiver of any right to withhold approval of any similar plan, drawing, improvement, or specification subsequently or additionally submitted for approval. Failure to enforce any of the Development Standards shall not constitute a waiver of same.

5.16 RIGHT OF WAIVER

The DRC reserves the right to waive or vary any of the provisions set forth herein at its discretion, for good cause shown. The DRC will consider Requests for Waiver of the Development Standards. The Request for Waiver must be accompanied with a written description of the specific Design Standard under consideration and the specific reason for the DRC to consider a grant of waiver.

5.17 EXEMPTIONS

Buildings, structures, cabinets and the like owned by the Flagstaff Ranch Property Owners Association, the Golf Club and/or utility companies located on non-residential tracts are exempted from these Residential Development Standards. However, such facilities shall attempt to conform to these Residential Development Standards as nearly as is practical.

6.0 CONSTRUCTION REGULATIONS

- a. In order to preserve the natural landscape of each lot and minimize the nuisances inherent in any construction process, the following regulations shall be enforced during the construction period of all improvements at Flagstaff Ranch Golf Club. The owner of the lot, as such terms defined in the Declaration, shall be responsible for violations of the Residential Development Standards, including the construction regulations contained herein, by any contractor, subcontractor, agent or employee of the lot owner performing any activities within Flagstaff Ranch Golf Club, whether located on the lot or elsewhere within Flagstaff Ranch Golf Club.
- b. DRC members and representatives at all times shall be granted full access to any project under construction. Violations of the Construction Regulations will be reported to the DRC and a letter will be sent to the builder involved. Copies of the letter will be sent to the lot owner and other DRC members/representatives. Continued and/or severe violation of these policies and procedures shall result in the builder and subcontractor being denied access to Flagstaff Ranch Golf Club and the assessment of fines.
- c. As previously stated, violations of these regulations by an owner's agent, representative, builder, contractor or subcontractor shall be deemed a violation by the owner.

6.1 CONSTRUCTION ENVELOPE

The Construction Envelope is the area within which all activities related to the improvements to be constructed must occur. Before commencement of construction, the builder shall stake, rope off or fence the perimeter of the Construction Envelope in such a manner as to prevent unnecessary damage to the property. Failure to protect or restore damaged property may result in the forfeiture of the Construction Deposit and additional fines.

6.2 CONSTRUCTION TRAILERS

Any owner or builder who desires to bring a construction trailer or field office to Flagstaff Ranch Golf Club shall first apply for and obtain written approval from the DRC at the time of the final

design review. The approval shall include the type, size and color of any portable office. The DRC will work closely with the owner or builder to determine the best possible location within the Building Envelope. Such temporary structures shall be located only in a location approved by the DRC and may not be placed on the site earlier than two weeks prior to the actual onset of continuous construction activity. Furthermore, such temporary structures shall be removed upon substantial completion of the home, or at DRC direction. In no event shall a construction trailer remain on site for a period exceeding eight months without written approval of the DRC.

6.3 TRASH RECEPTACLES AND DEBRIS REMOVAL

- a. Owners and builders shall be responsible for the cleanup of all trash and debris at the end of each day. An approved trash receptacle must be positioned on the site alongside the access drive, clear of side and rear setbacks, adjacent road rights-of-way and neighboring properties. Lightweight material, packaging and other items shall be placed in a closed container, covered or weighted down to prevent wind from blowing such materials off the construction site. All trash receptacles must be covered and must be emptied on a timely basis to avoid overflow of refuse and disposal shall be at a suitable facility outside of Flagstaff Ranch Golf Club. Owners and builders are prohibited from dumping, burying or burning trash anywhere on the lot or in Flagstaff Ranch Golf Club. Heavy debris, such as broken stone, concrete, wood scrap or the like, must be removed from the site immediately upon completion of the work of each trade that has generated the debris. Disposal of any type of chemical, cleaner, fuels, oils or any toxic or environmentally harmful materials is absolutely prohibited at Flagstaff Ranch Golf Club.
- b. On each construction site, the builder must designate a washout area within the Building Envelope for contractors and suppliers to clean their equipment. The washout area shall be located where it will ultimately be concealed by the structure, or in an area that can be completely and effectively restored. Washout in road rights-of-way, setbacks or on adjacent properties is strictly prohibited.
- c. During the construction period, each construction site shall be kept neat and shall be properly policed by the owner and the builder to prevent it from becoming a public eyesore or detriment to other lots or open space. Any clean-up costs incurred by the Association in enforcing these requirements will be billed to the owner and/or deducted from the Construction Deposit. Dirt, mud, or debris resulting from activity on each construction site shall be promptly removed from public or private roads, open spaces and driveways or other portions of Flagstaff Ranch Golf Club.

6.4 SANITARY FACILITIES

- a. Each Owner and Builder shall be responsible for providing adequate sanitary facilities for their construction workers. Portable toilets or similar temporary toilet facilities shall be located only on the site itself or in areas approved by the DRC. Facilities shall be emptied as necessary and contents removed from site.

- b. In no case shall a contractor be permitted to use sanitary facilities other than those it provides.

6.5 CONSTRUCTION ACCESS

The approved access drive will be the only construction access to any lot. During very busy construction periods involving multiple trades such that construction vehicles cannot be confined to the site proper, the overflow vehicles may be temporarily parked only along the construction side of the roadway only. During these occurrences, vehicles should be parked to allow continual unconstrained access by normal traffic and emergency vehicles, including fire trucks. Vehicles may not be parked on neighboring lots, in nearby driveways or on open space. Changing oil or other vehicle maintenance is prohibited.

6.6 VEHICLES AND PARKING AREAS

Private and construction vehicles and machinery shall park within the Building Envelope when possible. In no case, shall vehicles be parked so as to inhibit traffic or damage natural landscape.

6.7 CONSERVATION OF NATIVE LANDSCAPE

- a. Owners and builders are advised of the fact that the lots and open spaces contain valuable native plants and other natural landscaping materials that must be protected during construction, including topsoil, rock outcroppings, boulders and plant materials.
- b. Trees and other native materials that cannot be removed and are to be saved should be marked and protected by flagging, fencing or barriers. The DRC shall have the right to flag major terrain features or plants, which are to be preserved and fenced off for protection. Any trees or branches removed during construction must be promptly cleaned up and removed immediately from the construction site.

6.8 EXCAVATION MATERIALS AND BLASTING

Blasting is not permitted. All excess excavation materials must be removed from Flagstaff Ranch Golf Club immediately.

6.9 DUST AND NOISE CONTROL

- a. The contractor shall be responsible for controlling dust and noise from the construction site, including the removal of dirt and mud from roads that result from construction activity. At no time should the dust and noise level be high enough to disturb or become a nuisance to the adjacent properties.
- b. The playing of radios or use of other audio equipment by construction workers anywhere within Flagstaff Ranch Golf Club is only permitted within the interior of a residence and may not interfere with the serenity of the community.

6.10 MATERIAL DELIVERIES

All building materials, equipment and machinery required to construct a residence at Flagstaff Ranch Golf Club must be delivered to and remain within the Building Envelope. This includes all building materials, earth-moving equipment, trailers, generators, mixers, cranes and any other equipment or machinery that will remain at Flagstaff Ranch Golf Club overnight. Material delivery vehicles may not drive across adjacent lots or tracts to access a construction site.

6.11 FIREARMS

The possession or discharge of any type of firearm by construction personnel on any construction site, lot, tract or right-of-way at Flagstaff Ranch Golf Club is strictly prohibited.

6.12 ALCOHOL AND CONTROLLED SUBSTANCES

The consumption of alcohol or use of any controlled substance by construction personnel on any construction site, lot, tract or right-of-way at Flagstaff Ranch Golf Club is strictly prohibited.

6.13 CONSTRUCTION FIRES, FLAMMABLE MATERIALS AND SMOKING

Careless disposition of cigarettes and other flammable materials, as well as the build-up of potentially flammable materials constituting a fire hazard are prohibited. At least one 10-pound ABC-rated Dry Chemical Fire Extinguisher and shovel shall be present and available in a conspicuous place on the construction site at all times. No on-site fires are allowed whatsoever, except for small, confined, attended fires for the purposes of heating masonry water. Smoking outdoors is prohibited in Flagstaff Ranch Golf Club.

6.14 PETS

No pets, particularly dogs, shall be brought into Flagstaff Ranch Golf Club by a member of any construction crew.

6.15 PRESERVATION OF PROPERTY

The use of or transit over any other lot, common area or amenity, including the golf course, is prohibited. Similarly, the use of or transit over the natural area or setbacks outside the Building Envelope of any lot is prohibited. Construction personnel shall refrain from parking, eating, disposing of rubbish or scrap materials (including concrete washout) on any neighboring lot, tract or right-of-way. No member of the construction crew shall use any of the Flagstaff Ranch Golf Club's Member facilities including the golf course, driving ranges, golf course restrooms, fishing ponds or other such facilities.

6.16 RESTORATION OF PROPERTY

- a. Each owner shall be responsible for the protection of all improvements, roadways, common areas, golf improvements, or improvements of any other lot that may be damaged by the activities of such owner's contractor, subcontractor, agents, or other employees.
- b. Upon completion of construction, each owner and builder shall clean his construction site and repair all property which has been damaged, including but not limited to, restoring grades,

planting shrubs and trees as approved or required by the DRC, and repair of street, driveways, pathways, drains, culverts, ditches, signs, lighting, and fencing.

- c. In addition, the owner shall be held financially responsible for site restoration/re-vegetation and refuse removal necessitated on any and all adjacent properties as a result of trespass or negligence by their employees or subcontracted agents.

6.17 TEMPORARY CONSTRUCTION SIGNAGE

- a. Real estate sales and “For Lease” signs are not allowed. One temporary construction sign per site is permitted and shall be constructed according to standards established by the DRC as follows:
 1. Temporary Construction signs may include information regarding the owner, contractors and architects/designers only.
 2. Such sign shall be freestanding, shall not exceed twelve (12) square feet of total surface area and shall not exceed five (5) feet in total height above natural grade.
 3. Information such as “For Sale”, “Available” or similar language, or descriptive phrases and diagrams shall not appear on any construction sign.
 4. Temporary Construction signs may not be placed on a lot prior to one week before commencement of construction and must be removed at the time the house is substantially complete, or when the DRC, in its sole discretion, directs the sign to be removed.
 5. All signs must be maintained in good condition. If the information on the sign is identical, the same sign may used repeatedly as long as it meets the development’s high standards for presentation.
 6. No permanent construction signs shall be allowed.

6.18 DAILY OPERATION

Daily working hours for each construction site shall be from 30 minutes before sunrise to 30 minutes after sunset. Construction activity that generates noise audible from the boundaries of any lot, such as hammering, sawing, excavation work, concrete delivery, etc., must be confined to the hours of 7:00 a.m. to 7:00 p.m., Monday through Friday, and 8:00 a.m. to 7:00 p.m. on Saturday. Noisy activity and exterior construction activity is prohibited on Sundays.

6.19 CONSTRUCTION INSURANCE REQUIREMENTS

All general contractors must post evidence of insurance with their lot owner prior to entering the construction premises. It is the owner’s sole responsibility to ensure that his builder, contractor, subcontractors, and agents are insured to cover any damages that may occur. Flagstaff Ranch Golf Club and the Flagstaff Ranch Golf Club’s Property Owners Association will not be held liable, in any way, for lack of coverage.

6.20 CONSTRUCTION VEHICLE ACCESS TO FLAGSTAFF RANCH GOLF CLUB

All builders, their subcontractors, employees and agents shall comply with Flagstaff Ranch Golf Club's Transponder Policy. No person or vehicle will be allowed access to Flagstaff Ranch Golf Club until the requisite documents are on file and the appropriate transponders/passes have been issued. Contact the FRGC Gatehouse for more information regarding the transponder policy.

6.21 PROHIBITED PRACTICES

All owners will be absolutely responsible for the conduct and behavior of their agents, representatives, employees, builders, contractors and subcontractors within Flagstaff Ranch Golf Club. During the construction phase, the following practices are prohibited at Flagstaff Ranch Golf Club and will be considered a violation of these Development Standards:

1. Changing oil or other vehicle or equipment maintenance anywhere within Flagstaff Ranch Golf Club.
2. Allowing concrete suppliers and contractors to clean their equipment on the site itself, other than at the locations approved for that purpose by the DRC.
3. Removing any rock, plant material, topsoil or similar items from any lot within Flagstaff Ranch Golf Club, including construction sites, unless it is from the site under construction and, only then, with prior approval from the DRC.
4. Carrying and/or discharging any type of firearms within Flagstaff Ranch Golf Club.
5. Careless disposition of cigarettes or flammable materials. No on-site fires are allowed, except for small, confined, attended fires for the purpose of heating masonry water. Smoking outdoors is prohibited in Flagstaff Ranch Golf Club.
6. Consumption of alcoholic beverages or controlled substances within Flagstaff Ranch Golf Club.
7. Use of or transit over, setback area, open spaces, golf course or other lots.
8. At least one 10-pound ABC-rated dry chemical fire extinguisher is not present and available in a conspicuous place on the construction site at all times.
9. No pets, particularly dogs, may be brought into Flagstaff Ranch Golf Club. No pets shall be allowed to roam throughout Flagstaff Ranch Golf Club. In the event of any violation hereof, the DRC, the Flagstaff Ranch Property Owners Association or Developer shall have the right to contact the applicable authorities to impound the pets, to refuse to permit such builder or subcontractor to continue work in Flagstaff Ranch Golf Club or to take such other actions as may be permitted by law, the Residential Development Standards or the CC&Rs.
10. Catering trucks will not be permitted to use their horns. Trash generated by the purchase of items from these trucks must be disposed of properly in trash receptacles.
11. Music may be played in the interior of a residence only and may not intrude on the privacy of the community.

7.0 DRC ORGANIZATION AND TERMS USED IN DEVELOPMENT STANDARDS

The following section outlines the organization, rules, regulations and terms that govern the DRC.

7.1 MEMBERS

The DRC shall consist of at least three members and not more than five. Members shall hold office for a term of three (3) years or until such time as he/she has resigned or their successor has been appointed as set forth herein.

7.2 APPOINTMENT OF MEMBERS

The right, from time to time, to appoint and remove members of the DRC shall be reserved and vested in the Flagstaff Ranch Management Committee.

7.3 RESIGNATION OF MEMBERS

Any member of the DRC may resign from the DRC upon written notice delivered to the Board of Directors of the Flagstaff Ranch Property Owners Association.

7.4 DUTIES

The DRC shall consider and act upon those proposals or plans related to the development of Flagstaff Ranch Golf Club that are submitted pursuant to these Residential Development Standards. The Committee shall enforce these Residential Development Standards in a manner deemed appropriate by the DRC.

7.5 MEETINGS

- a. The DRC shall meet on a regularly scheduled basis. Notice of each meeting shall be posted at the Community Center post office at least one week prior to such meeting. The vote of a majority of the members in attendance shall control any action by the DRC. If the DRC is composed of three (3) or four (4) members, then two (2) such members shall be considered a quorum. If the DRC is composed of five (5) members than three (3) such members shall be considered a quorum.
- b. The DRC shall keep on file all submittals and minutes of all meetings to serve as record of all actions taken.

7.6 COMPENSATION

- a. No member of the DRC shall receive compensation for services rendered.
- b. Members of the DRC shall be entitled to reimbursement for reasonable expenses incurred by them in connection with the performance of their duties. Professional consultants may be paid such compensation as determined by the DRC.

7.7 AMENDMENT OF RESIDENTIAL DEVELOPMENT STANDARDS

The DRC may from time to time and in its sole discretion, propose amendments to these Residential Development Standards. All such amendments shall be approved by the Flagstaff Ranch Management Committee and/or the Board of Directors of the Flagstaff Ranch Property Owners Association and/or appended to and made part of these Residential Development Standards. Each owner is responsible for obtaining from the DRC a copy of the most recently amended copy of these Residential Development Standards.

7.8 NON-LIABILITY

- a. The DRC, the Flagstaff Ranch Property Owners Association and the Flagstaff Ranch Management Committee shall not be liable to any owner or other person for any loss or damage claimed on account of any of the following:
 1. The approval or disapproval of any plans, drawings and specifications, whether or not defective
 2. The construction or performance of any work, whether or not pursuant to approved plans, drawings and specifications
 3. The development or manner of development of any property within Flagstaff Ranch Golf Club
- b. Every owner or other person, by submission of plans and specifications to the DRC for approval, agrees that he will not bring any action or suit against the DRC, or any of its members, and neither the Flagstaff Ranch Property Owners Association nor the Flagstaff Ranch Management Committee or any of its members, regarding any action taken by the DRC.
- c. Approval by the DRC of any improvement at Flagstaff Ranch Golf Club only refers to the Residential Development Standards and in no way implies conformance with local government regulations. It shall be the sole responsibility of the owner to comply with all applicable government ordinances or regulations, including, but not limited to, zoning ordinances and building codes.

7.9 ENFORCEMENT

- a. The DRC may, at any time, inspect a lot or improvement and, upon discovering a violation of these Residential Development Standards, provide a written notice of non-compliance to the owner, including a reasonable time limit with which to correct the violation. The DRC may document and record a notice of violation after the expiration of the time limit. If an owner fails to comply within the stated time period, the DRC may recommend to the Board it proceed with remedies which may include, but are not limited to, fines or recording of a Certificate of Non-Conformance with the title company upon notice of intent to sell or convey ownership. Said expenses incurred may be secured by a lien upon such lot enforceable in accordance with the Declaration.

- b. In the event of any violation of these Residential Development Standards, the DRC may, at its sole discretion and in addition to restoration expenses, impose without limitation a punitive fine, commensurate with the severity of the violation.

7.10 ADDRESS OF DESIGN REVIEW COMMITTEE

The address of the DRC shall be the address established for giving notice to the Association, unless otherwise specified by the Committee. Such address shall be the place for the submittal of plans and specifications, and the place where the current Residential Development Standards shall be kept is: Flagstaff Ranch Golf Club Sales Office, 3605 S. Flagstaff Ranch Road, Flagstaff, Arizona, 86001.

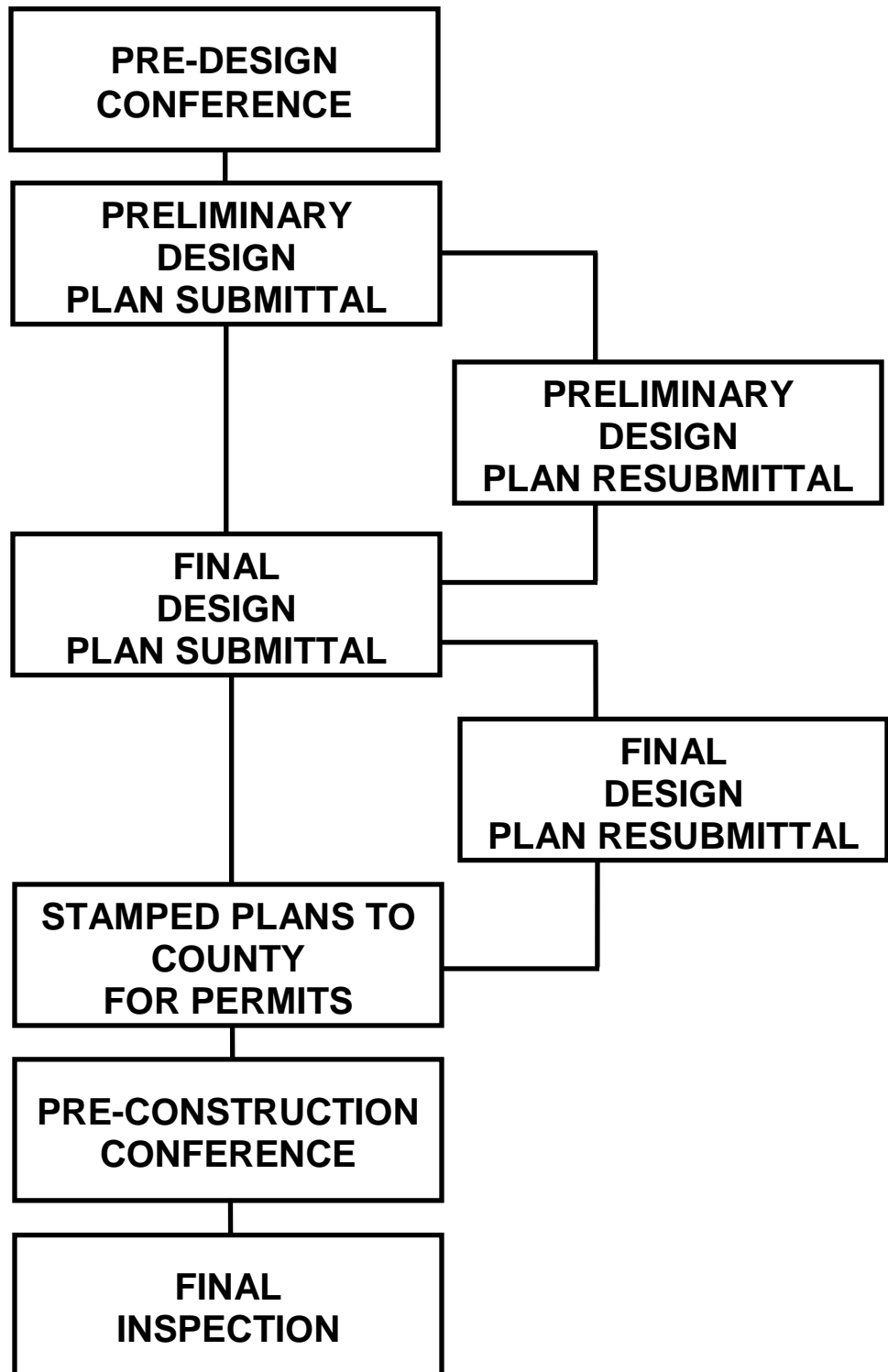
7.11 SEVERABILITY

If any provision of these Residential Development Standards, or any section, clause, sentence, phrase or word, or the application thereof in any circumstance, is held invalid, the validity of the remainder of these Residential Development Standards and of the application of any such provision, section, sentence, clause, phrase or word in any other circumstances, shall not be affected thereby, and the remainder of these Residential Development Standards shall be construed as if such invalid part were never included therein.

7.12 CAPITALIZED TERMS

- a. Capitalized terms used in these Development Standards shall have the meanings set forth in the Declaration if they are not defined herein. Unless otherwise provided herein, all periods of time referred to in these Development Standards shall refer to calendar days and shall include all Saturdays, Sundays and state or national holidays, provided that, if such a date or the last date to perform any act or give any notice with respect to these Development Standards shall fall on a Saturday, Sunday or state or national holiday, such act or notice may be timely performed or given on the next succeeding day which is not a Saturday, Sunday, or state or national holiday.
- b. In the event of any conflict between the terms or conditions of these Residential Development Standards and those of the Declaration, the terms and conditions of the Declaration shall control.

APPENDIX A
Flagstaff Ranch Golf Club Property Owners Association
DRC FLOWCHART



APPENDIX B:
Flagstaff Ranch Golf Club Property Owners Association
DRC FEE SCHEDULE

DESIGN REVIEW FEE SCHEDULE - INDIVIDUAL LOTS		
Review Type	DRC Review Fee	Notes
Pre-Design Conference	\$500.00	Includes site review, questions, written follow-up
Preliminary Design Submittal		
New Residence Fee	\$2,000.00	Preliminary design reviews do not include landscape review
House additions of more than 1,500 sf	\$2,000.00	Assumes no landscape review
House additions of 600 sf to 1,499 sf	\$1,000.00	Assumes no landscape review
House additions of less than 600 sf	\$500.00	Assumes no landscape review
Garage additions	\$250.00	Assumes no landscape review
Deck, patio or porch additions	\$300.00	Assumes no landscape review
Second and each subsequent resubmittal of Preliminary Design plans	\$275.00	Proposed structure does not include landscape review with preliminary design
Final Design Submittal		
New Residence Fee	\$750.00	Proposed fee structure includes landscape plan review with final design
House additions of more than 1,500 sf	---	Assumes no landscape review
House additions of 600 sf to 1,499 sf	---	Assumes no landscape review
House additions of less than 600 sf	---	Assumes no landscape review
Garage additions	---	Assumes no landscape review
Deck, patio or porch additions	---	Assumes no landscape review
Landscape plans (if made as separate submittal from Final Design plans)	\$250.00	
Second and each subsequent resubmittal of Final Design plans	\$275.00	
Miscellaneous		
House repainting*	\$50.00	
Variance/waiver request	\$250.00	Time to review would vary depending on nature of variance request
Modification to Approved Plans	\$250.00	Time to review would vary depending on nature of variance request
Miscellaneous (yard art, new roof, lighting, etc.)	\$100.00	
Lot combination request	\$250.00	
*Repainting fee will be waived for homes that are being repainted with the previously approved color, provided the previously approved color is in compliance with the current Standards.		

APPENDIX C:
 Flagstaff Ranch Golf Club Property Owners Association
POWER OF ATTORNEY

Know all men by these present:

_____ (Owner(s)) holds legal title property described as Lot _____ in Flagstaff Ranch Golf Club.

Owner(s) hereby makes, constitutes and appoints as DRC Representative:

Name: _____

Address: _____

City, State, Zip: _____

To be the Owner(s) Attorney-In-Fact for the following purposes and no other:

1. Approving the plans and specifications for the construction of a residence on the real Property in the form presented to and approved by the Design Review Committee (DRC) of Flagstaff Ranch Golf Club.
2. Evidencing such approval by signing the approval stamp imprinted on the approved set of plans and specifications by the DRC.
3. Binding Owner(s) to the terms and conditions set forth on the approval stamp of the DRC.
4. Signing on behalf of Owner(s) and binding Owner(s) to the terms and conditions set forth in the Construction Rules and Regulations.

IN WITNESS WHEREOF, OWNER(s) sign this Power of Attorney this ____ day of _____, 20___ and acknowledges the signature of the undersigned Attorney-In-Fact to be a true specimen signature.

Specimen Signature of _____ (Attorney-In-Fact)

Owner _____ Owner _____

State of _____)
) ss.

County of _____)

This instrument was acknowledged before me this _____ day of _____, 20___, by _____ (Owner(s))

My commission expires: _____

Notary Public

APPENDIX D:
Flagstaff Ranch Golf Club Design Review Committee
DESIGN REVIEW APPROVALS CHECKLIST

Pre-Design Conference (Section 5.1)

<input type="checkbox"/> Acknowledgement of receipt of <i>current</i> Residential Development Standards
<input type="checkbox"/> Pre-Design Conference Review Fees paid in full
<input type="checkbox"/> Request Pre-Design Conference with DRC architect
<input type="checkbox"/> Review owner's objectives on-site with DRC architect
<input type="checkbox"/> Review DRC concerns on-site
<input type="checkbox"/> Letter from DRC architect to owner and DRC regarding concerns, ideas and recommendations

Preliminary Design Submittal/Resubmittal (Section 5.2, Appendices F and F2/G and G2)

<input type="checkbox"/> Completed Pre-Design Conference	<input type="checkbox"/> Exterior Elevations (1/4" = 1')
<input type="checkbox"/> Three (3) sets of plans on colored paper	<input type="checkbox"/> Site Section (1/4" = 1')
<input type="checkbox"/> Survey (1" = 10' or 1" = 8')	<input type="checkbox"/> Preliminary Landscape and Irrigation Plans (1" = 10' or 1" = 8')
<input type="checkbox"/> Site Plan (1" = 10' or 1" = 8')	<input type="checkbox"/> Notarized Power of Attorney form (required if representing an owner in the DRC process)
<input type="checkbox"/> Floor Plans (1/4" = 1')	<input type="checkbox"/> A Study Model, other drawings or items requested by the DRC (if applicable)
<input type="checkbox"/> Roof Plan (1" = 10' or 1" = 8')	<input type="checkbox"/> Preliminary Design Review Fees paid in full

Final Design Submittal/Resubmittal (Section 5.6, Appendices H and H2/I and I2)

<input type="checkbox"/> Five (5) sets of plans on white paper	<input type="checkbox"/> Construction Site Plan (1" = 10' or 1" = 8')
<input type="checkbox"/> Site Plan (1" = 10' or 1" = 8')	<input type="checkbox"/> Color Board
<input type="checkbox"/> Floor Plans (1/4" = 1')	<input type="checkbox"/> Automatic Fire Sprinkler System Plan or Proposal
<input type="checkbox"/> Roof Plan (1" = 10' or 1" = 8')	<input type="checkbox"/> Fire Mitigation letter from Flagstaff Fire Department
	<input type="checkbox"/> Firewise Assessment letter from FR Safety Department
<input type="checkbox"/> Exterior Elevations (1/4" = 1')	<input type="checkbox"/> On-site staking building corners (if requested by DRC)
<input type="checkbox"/> Building Section (1/4" = 1')	<input type="checkbox"/> Other items requested by the DRC (if applicable)
<input type="checkbox"/> Final Landscape and Irrigation Plans (1" = 10' or 1" = 8')	<input type="checkbox"/> Final Design Review Fees paid in full

Submittal to Coconino County

<input type="checkbox"/> Upon completion of above steps, four sets of the approved final plans will be stamped by the DRC. Two sets will be retained by the DRC and two sets will be returned to the owner or agent for submittal to the County. A letter of DRC approval must also accompany the stamped plans when submitted to the County.

Pre-Construction Conference (Section 5.10 and Appendix E)

<input type="checkbox"/> Review site requirements with DRC representative
<input type="checkbox"/> Construction Deposit paid in full
<input type="checkbox"/> Construction Schedule must be completed and submitted

Final Inspection/Certificate of Occupancy (Section 5.14 and Appendix O)

<input type="checkbox"/> DRC representative will do a final inspection prior to occupancy
<input type="checkbox"/> The County will issue a Certificate of Occupancy upon completion of construction and all required inspections
<input type="checkbox"/> Three (3) weeks after an approved final inspection by the DRC, the refundable remainder of the Construction Deposit will be returned to the owner or payer of deposit

APPENDIX E:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR PRE-DESIGN CONFERENCE

Owner Information

Date: _____, 20____

Lot #: _____

Owner: _____

Address: _____

Phone(s): _____

Email: _____

Design Professional Information

Architect / Designer: _____

Address: _____

Phone(s): _____

Email: _____

Description of Planned Project

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____

Time Submittal Received: _____ Check Number and Date: _____

Received by: _____ Scheduled Meeting Date: _____

APPENDIX F:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR PRELIMINARY DESIGN SUBMITTAL PLAN REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX F2:
Flagstaff Ranch Golf Club Design Review Committee
CHECKLIST FOR PRELIMINARY DESIGN SUBMITTAL PLAN REVIEW

PLEASE NOTE: The applicant must fill out this form and submit with application and plans. Please review the Residential Development Standards for a complete listing of all submittal requirements. **Only complete submittals will be accepted for consideration by the Design Review Committee.**

Pre-Design Conference

- Date: _____, 20____
- Time: _____
- Location: _____
- Attendees:
 - Owner or Owner's Representative: _____
 - DRC Representative: _____

Preliminary Design Submittal Package

- Three (3) complete sets of plans are required for preliminary design submittal
Number of sets submitted herewith _____
- Survey** (scale: 1" = 10' or 1" = 8') stamped and signed by a registered land surveyor or licensed civil engineer (within 120 days of the original preliminary design submittal) showing lot boundaries and dimensions, topography (2 feet contours or less), major terrain features, all trees of eight inch (8") caliper or greater, edge of pavement or curb(s), and utility locations
- Site plan** (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, construction envelope, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, site walls, and satellite / antenna location
- Site Section** (1"=10' or 1"=8')
- Floor plans** (scale: 1/4" = 1') including proposed finish floor elevations
- Roof plans** (scale: 1" = 10' or 1" = 8')
- All exterior elevations** (scale: 1/4" = 1') showing both existing and proposed grade lines, plate heights, ridge heights, roof pitches, and preliminary indication of all exterior materials and colors
- Other drawings, materials, and the like requested by the DRC (if applicable)

Fees & Variances

- Design Review Fee of \$_____ made payable to Flagstaff Ranch Property Owners Association
- Written request for variance(s) from Residential Development Standards (if applicable) including complete description of the specific Design Standard under consideration and the specific reason for the DRC to consider a grant of waiver
- Variance Request Fee of \$_____ made payable to Flagstaff Ranch Property Owners Association

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received By: _____ Scheduled Meeting Date: _____

APPENDIX G:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR PRELIMINARY DESIGN RESUBMITTAL PLAN REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX G2:
Flagstaff Ranch Golf Club Design Review Committee
CHECKLIST FOR PRELIMINARY DESIGN RESUBMITTAL PLAN REVIEW

PLEASE NOTE: The applicant must fill out this form and submit with application and plans. Please review the Residential Development Standards for a complete listing of all submittal requirements. **Only complete submittals will be accepted for consideration by the Design Review Committee.**

Pre-Design Conference

- Date: _____, 20_____
- Time: _____
- Location: _____
- Attendees:
 - Owner or Owner's Representative: _____
 - DRC Representative: _____

Preliminary Design Resubmittal Package

- Three (3) complete sets of plans are required for preliminary design submittal
Number of sets submitted herewith _____
- Survey** (scale: 1" = 10' or 1" = 8') stamped and signed by a registered land surveyor or licensed civil engineer (within 120 days of the original preliminary design submittal) showing lot boundaries and dimensions, topography (2 feet contours or less), major terrain features, all trees of eight inch (8") caliper or greater, edge of pavement or curb(s), and utility locations
- Site plan** (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, construction envelope, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, site walls, and satellite / antenna location
- Site Section** (1"=10' or 1"=8')
- Floor plans** (scale: 1/4" = 1') including proposed finish floor elevations
- Roof plans** (scale: 1" = 10' or 1" = 8')
- All exterior elevations** (scale: 1/4" = 1') showing both existing and proposed grade lines, plate heights, ridge heights, roof pitches, and preliminary indication of all exterior materials and colors
- Preliminary Landscape and Irrigation plans** (scale: 1" = 10' or 1" = 8')
- Other drawings, materials, and the like requested by the DRC (if applicable)

Fees & Variances

- Design Review Fee of \$_____ made payable to Flagstaff Ranch Property Owners Association
- Written request for variance(s) from Residential Development Standards (if applicable) including complete description of the specific Design Standard under consideration and the specific reason for the DRC to consider a grant of waiver
- Variance Request Fee of \$_____ made payable to Flagstaff Ranch Property Owners Association

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
 Time Submittal Received: _____ Check Number and Date: _____
 Received by: _____ Scheduled Meeting Date: _____

APPENDIX H:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR FINAL DESIGN SUBMITTAL PLAN REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX H2:

**Flagstaff Ranch Golf Club Design Review Committee
CHECKLIST FOR FINAL DESIGN SUBMITTAL PLAN REVIEW**

PLEASE NOTE: The applicant must fill out this form and submit with application and plans. Please review the Residential Development Standards for a complete listing of all submittal requirements. **Only complete submittals will be accepted for consideration by the Design Review Committee.**

Final Design Submittal Package

- Five (5) complete sets of plans are required for preliminary design submittal
Number of sets submitted herewith _____
- Site Plan** (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, construction envelope, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, site walls, and satellite / antenna location.
- Floor Plans** (scale: 1/4" = 1') including proposed finish floor elevations
- Roof Plans** (scale: 1" = 10' or 1" = 8')
- Building Sections** (scale: 1/4" = 1'-0") Indicating existing and proposed grade lines
- All Exterior Elevations** (scale: 1/4" = 1') showing both existing and proposed grade lines, plate heights, ridge heights, roof pitches, and preliminary indication of all exterior materials and colors.
- Automatic Sprinkler System** plan or proposal
- 2'-6" x 2'-6" Color Board** to include (label all materials on front of color board with manufacturer's specs) body and trim paint or stain color samples (include the LRVs), exterior siding samples (painted or stained in proposed colors), sample of stone or rock that will be applied, colored mortar sample, window clad sample in proposed color, sample of roof material (include shingle poundage), address identification, driveway type and proposed color, photograph or illustration of garage door's style and proposed color(s), photograph or illustration of front door and exterior light fixtures and cut sheet with full manufacturer's specifications for all items mentioned above (affix cut sheet to back of color board).
- Final Landscape and Irrigation Plan** (scale 1" = 10' or 1" = 8') (see section 4) all plants must be labeled with botanical names. Size of plants must be specified (i.e. 1 gal., 5 gal., 8ft. etc.). Perennials or other flowers need not be size-specified. Irrigation system must include a concealed vacuum breaker. Plans must be submitted on a to-scale site plan that includes topography, building envelope, setbacks and footprint of house. Drainage must be addressed on all plans, including description of all inlet and outlet treatments.
- Construction Site Plan** (scale 1" = 10' or 1" = 8') showing the location of the construction envelope, proposed location of dumpster, size and location for construction material storage, drive areas and parking, temporary restroom facilities, fire extinguisher, utility trenching construction sign, the manner in which the natural environment will be protected, and any flagging, rope, barricades or other means meant to be set up prior to commencement of construction. If a construction trailer or field office or the like is desired, written permission must be granted by the DRC prior to construction.
- Fire Mitigation letter from Flagstaff Fire Department**
- Firewise Assessment letter from Flagstaff Ranch Safety Department**
- Other drawings, materials and the like that may be requested by the DRC
- The DRC may require on-site staking of all building corners and other improvements
- Variance Request Fee** of \$_____ made payable to Flagstaff Ranch Property Owners Association (if applicable)

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX I:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR FINAL DESIGN RESUBMITTAL PLAN REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX I2:

**Flagstaff Ranch Golf Club Design Review Committee
CHECKLIST FOR FINAL DESIGN RESUBMITTAL PLAN REVIEW**

PLEASE NOTE: The applicant must fill out this form and submit with application and plans. Please review the Residential Development Standards for a complete listing of all submittal requirements. **Only complete submittals will be accepted for consideration by the Design Review Committee.**

Final Design Resubmittal Package

- Five (5) complete sets of plans are required for preliminary design submittal
Number of sets submitted herewith _____
- Site Plan** (scale: 1" = 10' or 1" = 8') showing the entire property, location of the Building Envelope, the residence, all buildings, driveway, parking area, existing and proposed topography, finished floor elevations, construction envelope, all protected plants or special terrain features to be preserved, trees to be removed, all utility sources and connections, site walls, and satellite / antenna location.
- Floor Plans** (scale: 1/4" = 1') including proposed finish floor elevations
- Roof Plans** (scale: 1" = 10' or 1" = 8')
- Building Sections** (scale: 1/4" = 1'-0") Indicating existing and proposed grade lines
- All Exterior Elevations** (scale: 1/4" = 1') showing both existing and proposed grade lines, plate heights, ridge heights, roof pitches, and preliminary indication of all exterior materials and colors.
- Automatic Sprinkler System** plan or proposal
- 2'-6" x 2'-6" Color Board** to include (label all materials on front of color board with manufacturer's specs) body and trim paint or stain color samples (include the LRVs), exterior siding samples (painted or stained in proposed colors), sample of stone or rock that will be applied, colored mortar sample, window clad sample in proposed color, sample of roof material (include shingle poundage), address identification, driveway type and proposed color, photograph or illustration of garage door's style and proposed color(s), photograph or illustration of front door and exterior light fixtures and cut sheet with full manufacturer's specifications for all items mentioned above (affix cut sheet to back of color board).
- Final Landscape and Irrigation Plan** (scale 1" = 10' or 1" = 8') (see section 4) all plants must be labeled with botanical names. Size of plants must be specified (i.e. 1 gal., 5 gal., 8ft. etc.). Perennials or other flowers need not be size-specified. Irrigation system must include a concealed vacuum breaker. Plans must be submitted on a to-scale site plan that includes topography, building envelope, setbacks and footprint of house. Drainage must be addressed on all plans, including description of all inlet and outlet treatments.
- Construction Site Plan** (scale 1" = 10' or 1" = 8') showing the location of the construction envelope, proposed location of dumpster, size and location for construction material storage, drive areas and parking, temporary restroom facilities, fire extinguisher, utility trenching construction sign, the manner in which the natural environment will be protected, and any flagging, rope, barricades or other means meant to be set up prior to commencement of construction. If a construction trailer or field office or the like is desired, written permission must be granted by the DRC prior to construction.
- Fire Mitigation letter from Flagstaff Fire Department**
- Firewise Assessment letter from Flagstaff Ranch Safety Department**
- Other Drawings, materials and the like that may be requested by the DRC
- The DRC may require on-site staking of all building corners and other improvements
- Variance Request Fee** of \$_____ made payable to Flagstaff Ranch Property Owners Association (if applicable)

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX J:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR MODIFICATIONS TO APPROVED DESIGN REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX K:
Flagstaff Ranch Golf Club Design Review Committee
APPLICATION FOR MISCELLANEOUS ITEMS REVIEW

Owner Information

Date: _____, 20____
Lot #: _____
Owner: _____
Address: _____
Phone(s): _____
Email: _____

Design Professional Information

Architect / Designer: _____
Address: _____
Phone(s): _____
Email: _____

Description of Improvements

(New residence, etc.) _____
Livable square ft: _____ Other interior areas (garage, mech., etc.) _____
Gross area of ALL improvements including driveway, disturbed areas: _____
Lot size: _____ acres: _____ square feet
Maximum height of structure (including chimney elements): _____
Estimated construction / installation / cost of improvements: \$ _____
Comments, if any:

Signature of Owner or Owner's Representative:

Signer acknowledges understanding of and compliance with the current RDS and the current CC&Rs issued by FRGC. This application will be considered complete only if all the documents and submittals as set forth in the Residential Development Standards design guidelines are included. Design Review fees are payable to the Flagstaff Ranch Property Owners Association.

FOR DRC USE ONLY:

Date Received by DRC: _____ Amount Received: \$ _____
Time Submittal Received: _____ Check Number and Date: _____
Received by: _____ Scheduled Meeting Date: _____

APPENDIX L:
Flagstaff Ranch Golf Club Design Review Committee
CONSTRUCTION DEPOSIT SCHEDULE

1.	<u>Flagstaff Ranch Lots</u>	<u>Aspen Shadows Lots</u>
Construction Deposit	\$3,500	\$3,500
Construction Inspection Fee	\$ 500	\$ 500
Water Meter Advance Fee	<u>\$1,000</u>	<u>\$ 0</u>
Total Deposits Due	\$5,000	\$4,000
DRC Final Inspection (refunded)	\$2,000	\$2,000
Balance**	\$1,500	\$1,500

** Balance held for completion of landscaping

- The DRC reserves the right to impose a \$50 per day fine for the following:
 - Lack of construction activity for thirty (30) days
 - Home construction is more than sixty (60) days behind owner's submitted schedule
 - Construction site is unkempt and excessive debris is present

The overall objective for these fines is to promote timely completion of houses through a "POA-friendly" concept.

- At the DRC's discretion fines levied to the owner may be enforced pursuant to the General Remedies, Article XIX, of the Master Covenants; or, after written approval of the owner, the DRC may deduct the fine from the Construction Deposit after which the construction deposit shall be replenished by the owner/contractor within fifteen (15) calendar days in order to prevent stoppage of construction. Failure to immediately remedy outstanding violations shall result in stoppage of work, and the DRC reserves the right to refer the matter to the Master Association for all manner of enforcement as the Master Covenants provide.
- Checks are made payable to Flagstaff Ranch Property Owners Association

- | | | |
|----|--|-------------|
| 2. | House Additions Construction Deposit (livable area only) | \$ 2,500.00 |
| 3. | Miscellaneous construction including walls, fences, patios, decks, etc. as determined by DRC not to exceed | \$ 500.00 |

APPENDIX M:
Flagstaff Ranch Golf Club Design Review Committee
CONSTRUCTION AGREEMENT

New Construction: _____

Remodel: _____

Prior to the start of construction, the following information is required to be on file with the Flagstaff Ranch Golf Club Property Owners Association:

Lot #: _____ Final Design Plan Approval Date: _____

Owner: _____ Contractor: _____

Construction Start Date: _____ Completion Date NO LATER than: _____

Provide a schedule indicating completion dates of major trades and activities during construction, which should be within one year after commencing construction thereof, unless otherwise approved.

Estimated Date of Utility Hook-Up: _____

Estimated Date of Landscape Completion: _____

Estimated Date of Occupancy: _____

As Owner of the residence and Contractor for the construction work, we agree to abide by:

1. All Construction Regulations of Chapter 6 of the Residential Development Standards
(NOTE: 6.0.b.)
2. Section 5.10 of the Standards requires a Construction Deposit (see Appendix L) to be posted and any violations or fines will be assessed against this Deposit
3. All conditions of the Flagstaff Ranch Golf Club's CC&Rs
4. All Coconino County Building Department Rules and Regulations
5. Section 3.3 of the Development Standards
6. Section 5.14 of the Development Standards

Owner's Signature

Date

Contractor's Signature

Date

APPENDIX N:
Flagstaff Ranch Golf Club Design Review Committee
INSPECTION RECORD

Each builder / contractor or owner / builder is required to contact the representative of the Design Review Committee to arrange for the following inspections. **To request an inspection, call 928-526-3395.**

Lot #: _____ Date: _____

Pre-Construction

When: Building has been staked and ready for excavations. **Before any trees have been removed**

Purpose: Check building location, setbacks and trees – must be consistent with DRC approved plans.

Conference / Stake Out

Approved by: _____ Date: _____

Finish Floor

When: When stem wall has been constructed but **before grout.**

Purpose: Verify finish floor elevation.

Approved by: _____ Date: _____

Building Height

When: Roof framing is complete. Sheathing is not required.

Purpose: Verify overall building height. Inspect for deviations.

Approved by: _____ Date: _____

Exterior Materials and Colors

When: When siding and trim have been installed and small areas have been stained/ painted to match approved color board.

Purpose: Verify that materials and color match color board. Resolve any discrepancies.

Approved by: _____ Date: _____

Stone

When: Approximately 30 sq. ft. of stone or veneer have been applied.

Purpose: Verify that the stone matches the proposed material, that grout color is acceptable and installation is professional.

Approved by: _____ Date: _____

Final

When: All exterior improvements are complete and before occupancy.

Purpose: Verify the improvements are consistent with DRC approved plans, color board and Residential Development Standards and COMPLETE FINAL INSPECTION CHECK LIST.

Approved by: _____ Date: _____

DRC approval must be requested WHEN ANY VISABLE EXTERIOR CHANGES ARE CONSIDERED

When: Before any changes to approved plans are made.

Purpose: To verify that change complies with Design Guidelines **DRC approval shall be required.**

Applicant: Submit a Modification of Approved Plans Application (Appendix J) and corresponding fees (Appendix B), along with details of proposed changes to the DRC, as outlined in Section 5.13.

DRC Representative: Record requested changes and related approvals on Continuation Sheet.

APPENDIX N2:
Flagstaff Ranch Golf Club Design Review Committee
INSPECTION RECORD - NOTES

Lot #: _____

Date: _____

Continuation Sheet

Record additional comments and notes regarding inspections.

APPENDIX O:
Flagstaff Ranch Golf Club Design Review Committee
CONSTRUCTION COMPLETION FORM

New Construction: _____

Remodel: _____

Lot #: _____

Owner: _____

Site Improvements Completed

- _____ Site drainage addressed
- _____ Drainage culvert installed
- _____ Grinder pump installed properly
- _____ Construction debris removed
- _____ Utility trenches returned to natural state
- _____ Utilities screened from view
- _____ Construction disturbance restored
- _____ Construction signage removed
- _____ Landscaping completed
- _____ Gas Meter installed

Building Improvements Completed

- _____ All building improvements subject to DRC review have been completed in accordance with the DRC approved plans, specifications, color and materials
- _____ Exterior lights shielded and directed downward
- _____ Foundation or stem walls finished and planted
- _____ Under-deck screening installed
- _____ Exterior colors and materials were those approved by the DRC
- _____ All exposed metals painted to match adjacent surfaces

Comments:

Inspected By: _____ Date: _____

Total Amount of Construction Deposit to be refunded: _____

The property owner shall be notified in writing by the DRC as to the results. If the house fails to satisfactorily complete this inspection the construction deposit will be withheld and the owner will be given a date to correct all discrepancies.

APPENDIX P:
Flagstaff Ranch Golf Club Design Review Committee
SILVER AUDUBON INTERNATIONAL SIGNATURE SERIES
GOLF COURSE AND COMMUNITY

AUDUBON INTERNATIONAL

Flagstaff Ranch Golf Club has the distinct honor of being a Certified Silver Audubon International Signature Series Golf Course and Community. We are the only community in Arizona to be registered for this prestigious honor. This came not only from building to the highest standard for environmental protection, but also by being committed to go beyond the minimum requirements for protecting the environment in a sustained way.

ENVIRONMENTAL PRIORITIES

- **Watershed Protection:** We are all connected by water. It is important to become familiar with the watersheds where we live and take actions to preserve and improve water quality, as well as reduce its use. Audubon International works with existing properties and proposed land development projects to take steps to protect local and regional watershed resources.

- **Biodiversity and Habitat Management:** We are also connected by the land. By understanding the ecosystem around us – the interrelated natural systems we depend on for life – we are able to better balance human activity with the natural environment. Promoting biodiversity and protecting local habitats helps protect this “web of life.” Audubon International provides information, education, and incentives for people to take action on their own property, resulting in healthier ecosystems.

- **Sustainable Resource Management:** Finding a balance between human activity and the environment requires an ability to manage our resources wisely. Most of the natural resources we use are either finite or shared among people. Practicing sustainable resource management is critical to ensuring our quality of life. Audubon International helps people identify and manage natural resources effectively, while minimizing waste.

- **Environmental Design:** Instead of waiting to fix past mistakes, it makes sense to design, build and manage human developments right from the start. To do this, Audubon International works directly with designers, architects, landscapers and builders to develop the land with nature in mind – a design for environment approach.

APPENDIX P:
Flagstaff Ranch Golf Club Design Review Committee
SILVER AUDUBON INTERNATIONAL SIGNATURE SERIES
GOLF COURSE AND COMMUNITY

Sustainable Communities: Ultimately, entire communities need to embrace the goals of watershed protection and ensuring ecosystem health. Audubon International is working with residential communities, villages, towns, counties, and a host of public entities and agencies to help spur community-wide environmental planning and action.

PROGRAMS AND PROJECTS

We address our environmental priorities through programs and projects designed to:

- Encourage individual actions to protect watersheds and ecosystems throughout the world.
- Educate and motivate individuals to take positive, constructive stewardship actions based on Audubon International's *Principles for Sustainable Resource Management*.
- Focus stewardship efforts on areas such as wildlife conservation and habitat enhancement, water quality management and conservation, waste reduction, resource and energy management, Integrated Pest Management, education and outreach.
- Promote environmental planning and sustainable land management practices based on sound scientific research and information.

The Audubon Signature Cooperative Sanctuary Program provides comprehensive environmental planning assistance to landowners with projects in the design and development stages. Audubon International staff works with owners, developers, architects, consultants and managers from the design stages through construction, as well as long-term management.

For further information, please visit www.audubonintl.org

APPENDIX Q:
Flagstaff Ranch Golf Club Design Review Committee
APPROVED PLANT LIST

<u>Common Name</u>	<u>Botanical Name</u>
Trees	
White Fir	Abies Concolor **
Box Elder	Acer negundo *, **
Amur Maple	Acer ginnala *
Rocky Mtn. Maple	Acer glabrum *, **
New Mexican Olive	Forestiera neomexicana *
Alligator Juniper	Juniperus deppeana **
Rocky Mtn. Juniper	Juniperus scopulorum **
Flowering Crab	Malus spp. *
Limber Pine	Pinus flexilis **
Austrian Pine	Pinus nigra
Pinyon Pine	Pinus edulis **
Quaking Aspen	Populus tremuloides *, **
Chokecherry	Prunus virginiana *
Gambel Oak	Quercus gambelii *, **
Shrubs	
Parry's Agave	Agave parryi *, **
Utah Serviceberry	Amelanchier utahensis *, **
False Indigo	Amorpha fruticosa *, **
Big Basin Sage	Artemisia tridentata **
Blue Mist Spirea	Caryopteris c.'Dark Knight'
Mountain Mahogany	Cercocarpus spp. *, **
Fernbush	Chamaebatiaria millefolium *, **
Rabbitbrush	Chrysothamnus spp. *, **
Apache Plume	Fallugia paradoxa *, **
Dwarf Broom	Gutierrezia sarothrae *, **
Alpine Juniper	Juniperus communis **
Ocean Spray	Holodiscus dumosis *, **
Bush Honeysuckle	Lonicera tartarica *

* Firewise plant material

** Native plant material

APPENDIX Q:
Flagstaff Ranch Golf Club Design Review Committee
APPROVED PLANT LIST

Shrubs (continued)

Twinberry Honeysuckle	Lonicera involucrate * , **
Oregon Grape Holly	Mahonia aquifolium *
Creeping Barberry	Mahonia repens * , **
Mock Orange	Philadelphus spp.
Shrub Cinquefoil	Potentilla fruticosa
Gro-Low Sumac	Rhus aromatica 'Gro-Low' *
Three Leaf Sumac	Rhus trilobata * , **
Currant (Golden/Waxleaf)	Ribes spp. * , **
New Mexico Locust	Robinia neomexicana * , **
Arizona (Wood's) Rose	Rosa woodsii * , **
Blue Elderberry	Sambucus coerulea * , **
Silver Buffaloberry	Shepherdia argentea **
Mountain Snowberry	Symphoricarpos oreophilus * , **
Cranberry/Nannyberry Viburnum	Viburnum spp.
Banana Yucca	Yucca baccata * , **
Navajo Yucca	Yucca navahoensis * , **

Grasses

Pine Dropseed	Blepharoneuron tricholepis **
Side-oats Grama	Bouteloua curtipendula **
Blue Grama	Bouteloua gracilis * , **
Feather Reed Grass	Calamagrostis acutiflora
Smiths Wheatgrass	Elymus smithii * , **
Arizona Fescue	Festuca arizonica * , **
Sheep Fescue	Festuca ovina *
Sedges	Carex spp.
Mountain Muhly	Muhlenbergia Montana * , **
Deer Grass	Muhlenbergia rigens
Spike Muhly	Muhlenbergia wrightii **
Switchgrass	Panicum virgatum **
Mutton Grass	Poa fendleriana * , **
Little Bluestem	Schizachyrium scoparium * , **
Indian Rice Grass	Sorghastrum nutans * , **

* Firewise plant material

** Native plant material

APPENDIX Q:
Flagstaff Ranch Golf Club Design Review Committee
APPROVED PLANT LIST

Perennials

Western Yarrow	Achillea millefolium *,**
Double Bubble Mint	Agastache cana **
Licorice Mint	Agastache rupestris
Wild (Geyer) Onion	Allium geoyeri, cernuum *,**
Pussytoes (Rocky Mtn.)	Antennaria parvifolia *,**
Pussytoes	Antennaria rosulata *,**
Columbine (Rocky Mtn.)	Aquilegia caerulea *,**
Columbine (Golden)	Aquilegia chrysantha *,**
Columbine (Red)	Aquilegia desertorum *,**
Kinnikinnick	Arctostaphylos uva-ursi *,**
Fringed Sagebrush	Artemisia frigida *,**
White Sage Brush	Artemisia ludoviciana **
Butterfly Milkweed	Asclepias tuberosa *,**
Fall White Aster	Aster falcatus *,**
Wooly Milkvetch	Astragalus mollissimus *,**
Chocolate Flower	Berlandiera lyrata *,**
Winecups	Callirhoe involucrate *,**
Fendler's Sundrops	Calylophus hartwegii *,**
Bluebell	Campanula rotundifolia *,**
Indian Paintbrush	Castilleja integra *,**
Purple Prairie Coneflower	Dalea purpurea *,**
Larkspur	Delphinium geraniifolium *,**
Bleeding Heart	Dicentra spp.
Purple Coneflower	Echinacea purpurea *
Fireweed(Hummingbird Trumpet)	Epilobium angustifolium **
Whiplash Daisy	Erigeron flagellaris *,**
Aspen Fleabane	Erigeron speciosus *,**
Redroot Buckwheat	Eriogonum racemosum *,**
Sulfur-Flowered Buckwheat	Eriogonum umbellatum *,**
Wild Strawberry	Fragaria ovalis *,**
Blanketflower	Gaillardia spp. *,**

* Firewise plant material

** Native plant material

APPENDIX Q:
Flagstaff Ranch Golf Club Design Review Committee
APPROVED PLANT LIST

Perennials (continued)

Cranesbill, Wild Geranium	Geranium spp. *,**
Prairie Smoke	Geum triflorum *,**
Coral Bells	Heuchera spp. *,**
Perky Sue (Angelita daisy)	Hymenoxys argentea *,**
Iris/ Western Blue Flag	Iris spp. *,**
Gayfeather	Liatris punctata
Hardy Lavender	Lavendula angust.(Munstead)
Blue Flax	Linum lewisii *,**
Cardinal Flower	Lobellia cardinalis *,**
Silver Lupine	Lupinus agenteus *,**
Wild Aster	Machaeranthera canescens *,**
Desert Four O'Clock	Mirailis multiflora *,**
Beebalm	Monarda spp. *,**
Primrose (Spreading)	Primrose spp. *,**
Lambert's Locoweed	Oxytropis lambertii *,**
Penstemon	Penstemon spp. *,**
Russian Sage	Perovskia atriplicifolia
Silver Cinquefoil	Potentilla hippiana *,**
Scarlet Cinquefoil	Potentilla thurberi *,**
Mexican Hat	Ratibida columnifera *,**
Black-Eyed Susan	Rudbeckia spp. *,**
Salvia	Salvia spp. *
Sedum	Sedum spp. *
Blue Eyed Grass	Sisyrinchium demissum *
Goldenrod	Solidago spp. *,**
Globe Mallow	Sphaeralcea coccinea *,**
Fendler's Meadow Rue	Thalictrum fendleri *,**
Hummingbird Trumpet	Zauschneria latifolia

Vines

Clematis	Clematis spp.
Trumpet Honeysuckle	Lonicera sempervirens
Virginia Creeper	Parthenocissus spp.

* Firewise plant material

** Native plant material

APPENDIX R:
Flagstaff Ranch Golf Club Design Review Committee
PROHIBITED PLANT LIST

<u>Common Name</u>	<u>Botanical Name</u>
Trees/Shrubs	
Chinese Elm	Ulmus parvifolia
Dutch Elm	Ulmus hollandica
Ulmus pumila	Siberian Elm
Elaegnus angustifolia	Russian Olive
Lombardy Poplar	Populus nigra Italica
Tamarisk	Tamarix sp.
Globe Willow	Salix matsudana spp.
Tree of Heaven	Ailanthus altissima
Pampus Grass	Cortaderila selloana
Australian Salt Brush	Atriplex semibaccata
Grasses/Forbs	
Giant Reed	Arundo
Crested Wheatgrass	Agropyron cristatum
Intermediate Wheatgrass	Eltrigia intermedia var.
Redtop	Agrostis alba
Smooth Brome	Bromus inermus
Thistles	Many species
Oxeye Daisy	Chrysanthemum leucanthemum
Lehmans Lovegrass	Eragrostis lemanniana
Purple Loosestrife	Lutrum salicaria
Noxious Weeds	
Cheatgrass	Bromus tectorum
Russian Knapweed	Acroptilon repens
Hoary Cress	Cardaria draba
Musk Thistle	Carduus nutans
Diffuse Knapweed	Centaurea diffusa
Spotted Knapweed	Centaurea maculosa
Yellow Star Thistle	Cenetaurea solstitalis
Bull Thistle	Cirsium vulgare
Field Bindweed	Convolvulus arvensis
Halogeton	Halogeton glomeratus
Dalmation Toadflax	Linaria dalmatica
Scotch Thistle	Onopordum acanthium

APPENDIX R:
Flagstaff Ranch Golf Club Design Review Committee
PROHIBITED PLANT LIST

For weed identification, use a reference text like Weeds of the West by the Western Society of Weed Science or Various web references like:

<http://cals.arizona.edu/extension/azffig/>

http://www.cpluhna.nau.edu/Biota/invasive_exotics.htm

http://www.aragriculture.org/horticulture/ornamentals/weed_id/default.htm

http://www.ergonica.net/Weed_Lists2.htm

<http://www.governor.state.az.us/ais/Documents/Final%20Invasive%20Report%20low%20res.pdf>

Remove noxious weeds immediately and early in the season as they can spread quickly and become unmanageable.

For more information on weed management and identification, contact the Coconino County Cooperative Extension Office.

APPENDIX S:
Flagstaff Ranch Golf Club Design Review Committee
FIRE MITIGATION INFORMATION

The Flagstaff Ranch Golf Club Design Review Committee (DRC) Residential Development Standards (RDS) embrace the Wildland Code adopted by the City of Flagstaff, specifically the International Code Council (ICC) Wildland-Urban Interface Code (WUI Code), 2006 Edition with local (Flagstaff) amendments.

Additionally, the City of Flagstaff Fire Department may provide plan review on a site-specific basis. As an example, levels of safety are applied based on fire hazard severity, slope, defensible space and water supply conformity.

These levels of safety are identified as Ignition Resistant Construction, Levels I, II, and III (i.e. high, medium and low). If lots are relatively flat (< 6% slope), any exterior siding is allowed under the WUI Code. If the slope is between 6% and 19%, options are available for exterior siding as follows:

1. Any material having a minimum Class A (Class I) Flame Spread Rating,
2. Any material having a minimum Class B (Class II) Flame Spread Rating,
3. Heavy Timber, or
4. Any material having a minimum Class C (Class III) Flame Spread Rating with a minimum of four (4) feet non-combustible wainscoting above adjoining grades, or fire-resistive landscaping provided for a distance of a minimum of thirty (30) feet adjoining the wall.